Escalon Community Center
RENTAL APPLICATION
(Not a binding agreement unless signed by renter and accepted by the City)

Name of Renter_____

Address_____

Phone (daytime)_____ Alternate Phone_____

Date of Use_____ Date of Setup_____

Event Time_____to_____ Setup Time_____to_____

Estimated Number of Guests_____Type of Event_____

Please check all boxes that apply to your event:

☐ Kitchen ☐ Stage ☐ Band ☐ DJ ☐ Serving Seafood

☐ Serving Alcohol ☐ Selling Alcohol *(if selling alcohol, Renter must obtain an ABC permit)*

Number of tables needed_____ Number of chairs needed_____

SUMMARY OF FEES:

Standard Fees:		**Optional Charges:**	
Rental Fee	$_____	Stage Set-up Fee	$_____
Janitorial Fee	$_____	Round Table Rental Fee	$_____
Damage/Cleaning Deposit	$_____	Tables/Chairs Wipe-off & Take Down	$_____
Insurance Fee	$_____		

Total Fees: $_____

Reservation Payment = Half of Total Fees $_____

Remaining Payment Due 30 Days Before Event $

Renter acknowledges by signing this application that he/she (1) agrees to pay in full the Remaining Fee Due above by _____; (2) has READ and UNDERSTANDS the Rental Agreement; and (3) agrees to each and every one of the terms and conditions of the Rental Agreement.

Signature of Renter:_____Date:_____

OFFICE USE ONLY:

Is Security Required: ☐ Yes (# of Officers _____) ☐ No

Receipt #_____Date_____Amt._____By_____

Receipt #_____Date_____Amt._____By_____

Original/White *Renter/Yellow* *Host-Hostess/Pink*