

City of Escalon

POLICE OFFICER

DEFINITION

Under general supervision, incumbents will perform law enforcement and crime prevention work, control traffic flow and enforce State and local traffic regulations, perform criminal investigation work on special assignments and do related work as required. The police department operates under a modified 4-10 schedule.

EXAMPLES OF DUTIES

Duties may include, but are not limited to:

- Patrols city on an assigned shift in a radio equipped vehicle.
- Responds to calls for the protection of life and property.
- Investigates suspicious circumstances, disturbances, burglaries, thefts, accidents and other incidents in which a crime has been or may have been committed.
- Apprehends, interrogates, and searches suspects and if necessary makes arrests, informing persons of their rights.
- Interviews witnesses, complainants, and victims.
- Processes crime scenes for fingerprints, evidence and takes photographs.
- Gathers and preserves evidence and testifies in court concerning evidence.
- Prepares reports and keeps records of patrol and other law enforcement activities.
- Enforces the safe and legal operation of motor vehicles, cautioning drivers and issuing citations where necessary.
- Assists in training reserve officers and cadets.
- Controls traffic at the scene of accidents or at city functions.
- Administers first aid or CPR in emergency situations.
- Gives talks and makes appearances at schools and benefits.
- Handles special or rotating assignments as required by the Chief of Police such as responsibility for in-service training for departmental personnel, new officers, reserve officers and cadets.

QUALIFICATIONS

Knowledge of:

- Laws of arrest.
- Penal Code, Vehicle Code, Welfare and Institution Code, Health and Safety Code and City Ordinances covering a multitude of felony and misdemeanor situations.
- Court decisions affecting suspects' rights.
- Community based policing.

Ability to:

- Use of and care for firearms.
- Act maturely and calmly in emergency situations and exercise good judgment.
- Make careful observations and remember and record important details such as colors, time of day, and mode of dress, numbers, faces, and distances.
- Work cooperatively with the public, fellow officers and superiors, and law enforcement personnel from other agencies.

- Speak and write clearly and grammatically.
- Prepare clear and accurate reports.
- Use Doppler radar, PR-24 baton, mace as required.

EDUCATION AND EXPERIENCE

Any combination of training and experience which is likely to provide the required knowledge and abilities would be acceptable for employment. A typical background would include:

Education:

- Possession of a High School Diploma or its equivalent.
- Two years of college is desired.

SPECIAL REQUIREMENTS

- Possession of a valid California Driver's License issued by the State Department of Motor Vehicles.
- P.O.S.T. Basic Certificate must be obtained after 18 months of satisfactory performance.
- Must be willing to work rotated shift assignments, weekends, and holidays.
- Possession of a valid CPR and First Aid Certificate.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job the employee must maintain physical ability and stamina to meet police and safety standards including: see well enough to drive vehicles under emergency conditions, make valid identifications, use firearms, detect hazardous situations, write legible reports; hear and speak well enough to converse on the radio, telephone and in person over incident noise, and to be alert to situations of danger; bodily mobility to make rapid transitions from rest to near maximal exertion without warm-up periods, stamina and endurance necessary in the apprehension of combative suspects, use of hands and fingers to write, type reports, utilize safety gear, and drive vehicles under emergency conditions; ability to distinguish hazardous odors; must be able to lift equipment as necessary.