

# Annual Budget

Fiscal Year 2021-22



## Proposed Budget

## Fiscal Year 2021-2022

Proposed BUDGET

June 7, 2021

Presented by:

Tammy Alcantor,  
City Manager, Finance Director, City Clerk



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2060 McHenry Ave

[City Website](#)



# Budget Message

2021-2022 Proposed Budget

## CITY OF ESCALON PROPOSED 2021-2022 BUDGET MESSAGE

To: Mayor and City Council

From: Tammy Alcantor, City Manager | Finance Director | City Clerk

Date: June 3, 2021

City Staff is presenting the City Budget for Fiscal Year 2021-2022 (FY 21-22). The City Council has set, and staff has implemented, a clear and consistent policy of fiscal conservativeness.

Council has directed staff to maintain a fiscally responsible approach to providing local services and to present the City Budget in a straightforward and understandable manner. Therefore, the Council and the City Manager have agreed to adhere to the following Budget Objectives in preparing this year's budget:

1. Deliver a balanced Operating City Budget using minimal reserves.
2. Maintain the current level of service to the community.
3. Incorporate Council-Manager Goals.
4. Keep the City's budget process open and easily understood.

Staff has incorporated the Council-Manager Goals for FY 21-22, which can be found in Section 3 of the budget, into this year's City Budget. The goals have been defined based on communications between the City Manager and Council.

### Our Goal

Present an overview of the City Budget for FY 21-22 in a straightforward, thorough and understandable manner while providing the opportunity for questions, dialogue and input. Staff has incorporated a "Budget at a Glance" document that is intended to be a summary of the complete budget.

### The City Budget

#### What is the City Budget?

The City Budget is a planning document that details how the City will pay for a certain level of service over a specific period of time (in our case, one year). It is developed by staff based on policy direction from the City Council, reviewed by the public and Council, and eventually adopted by the Council. Staff then implements the City Budget over the course of the fiscal year, which is July 1st through June 30th. A municipal budget is generally a combination of narratives and spreadsheets which utilizes terms like general fund, special revenue fund, enterprise fund, capital improvement program, reserves, expenditures, and revenues. To assist with the understanding and review of

the City Budget a “Definitions of Terms” is included as Exhibit A at the end of this message.

### What are the component parts of our City Budget?

The City Budget is comprised of revenue and expenditure spreadsheets, descriptive narratives and summaries, and various charts and graphs for the City’s four types of funds (General, Enterprise, Special Revenue, and Debt Service) and the Capital Improvement Program (CIP). These spreadsheets, narratives, summaries, charts, and graphs are designed to help synthesize, and make more understandable, the large amount of information found in the City Budget.

### How does our City Budget process work?

The process of developing and adopting the City Budget begins and ends with the City Council. As elected representatives of the community, the Council provides direction to staff through policy directives, such as the Council-Manager Goals, that maintains the most effective and efficient balance between desired services and appropriate costs.

Staff annually prepares a proposed budget to meet the Council’s policy direction and goals. Staff’s proposed budget is then presented to the City Council and the public at a public workshop for questions, dialogue, and input. Staff makes any revisions, as directed by Council, and returns the proposed budget back to Council for one last review and formal adoption at a City Council meeting before July 1st.

### Initial assumptions regarding General Fund Revenue and Expenditure Projections.

The General Fund is the fund most people refer to when they talk about the City Budget. The General Fund pays for community services such as police services, community development, street maintenance and landscaping, animal control, weed abatement, park maintenance, the community center, and recreation. Other services that are primarily or partially funded through the General Fund include personnel, finance, city management, City Council, facilities maintenance, and the library.

As staff begins to prepare the City Budget, certain initial assumptions must be made regarding revenue and expenditure projections. These assumptions are made before any operating or personnel changes are considered and incorporate anticipated changes (increases or decreases) in revenue or expenditures.

### General Fund Revenue Projections

As is Escalon’s practice, the revenue projections in this budget are conservative. For cities, revenue is money received from taxes, fees, charges, assessments, intergovernmental revenue, investment earnings, property sale revenue, and monies collected from licenses, permits, fines and penalties.

The City’s two largest sources of revenue are property tax and sales tax, which is comprised of 70.6 % of our General Fund revenue in FY 21-22. Therefore, correctly and conservatively projecting these two revenue sources is critical. In FY 21-22 projections for sales tax revenue includes a increase of 18% and property tax an increase of 9% from the FY 20-21 Adopted Budget. The total General Fund revenue shows an increase of \$1,212,061 or 37% from the adopted FY 20-21 budget. While this is a large increase it is primarily due to large revenue losses in FY 20-21 as a result of COVID. FY 21-22 includes \$95,000 of SB2 grant monies that will be expended on the MSR and \$250,000 from the America Recovery Act (ARA) monies to cover additional expenditures due to COVID, loss revenues and will be utilize to upgrade the Audio Visual equipment in the City Council Chambers. The projected ending revenues for FY 20-21 are \$3,954,244 which is an increase of 2.2% or \$84,343 from the adopted budget. The difference includes both increases and decreases in the revenues. Sales tax revenues experienced an increase of 12.5% or \$122,500 and \$90,000 in CARES Act monies. There were several revenues with decreases including; investment earnings a decrease of \$35,000 (50%), facility rental fees a decrease of \$26,500 (80%), and lost revenues in recreation of \$70,000 (70%).



## General Fund Expenditure Projections

Again, as is Escalon's practice, the expenditure projections in this budget are conservative. For cities, expenditures are the spending of City funds for salaries and benefits, supplies and services, capital outlay, capital improvements, and debt service.

Following is a list of initial changes (increases or decreases) to the FY 21-22 General Fund expenditures in this budget.

- An approximate increase of \$68,000 in Public Employee Retirement System (PERS).
- Proposed new full time position - Management Analyst \$120,00
- Proposed new part-time position for Police Department front desk - \$26,500
- CSO is retiring budget includes hiring replacement two months prior for training purposes - \$16,000
- Increase in Planning of \$95,000 for the Municipal Service Review (funded through SB2 Grant)
- Increase in Police Department of \$41,000 for annual license fees for new body and vehicle cameras
- Staff continued to take a conservative approach when applying administrative charges to the CIP.

### General Fund Budget Summary: Identifying Significant Impacts

The General Fund Budget incorporates initial assumptions regarding revenue and expenditures, and applies the Council-Manager Budget Objectives identified earlier. Other significant impacts to the General Fund Budget for FY 21-22 are separated into the three following categories based on their impact to the General Fund.

#### Impacts to the General Fund Reserve

The General Fund Reserve is funds that are segregated for future use. The City operates a General Fund Reserve that sets aside monies for unforeseen operational cost (such as unexpected cash flow needs, exposure to economic impacts, vulnerability to actions of the State, and exposure to natural disasters), equipment reserve, which is retained to fund equipment replacement, debt service reserve, which is retained to fund future debt service obligations for our Civic Center/Community Center funding and the CalPERS Unfunded Liability Reserve.

This Budget projects a General Fund Reserve balance of \$3,235,841 as of July 1, 2021. Following are the impacts to the General Fund Reserve for FY 21-22.

A decrease of \$123,522 for debt service on the Civic Center buildings and Police Department improvements.

A decrease of \$41,856 for debt service on the Community Center renovation.

An increase of \$12,000 for Sewer-Industrial Loan Payment (will be paid in full)

.

A decrease of \$361,561 for the projected General Fund deficit for FY 21-22

A decrease of \$146,700 to the equipment reserve.

Therefore, this Budget projects the General Fund Reserve balance will be \$ 2,574,203 at the end of FY 21-22. With the following Reserve Fund balances:

Operating Budget Reserve (37.3%)	\$ 1,962,676
Equipment Reserve	107,102
Debt Service Reserve	504,425
CalPERS Unfunded Liability Reserve	0

With the FY 21-22 Budget the Operating Budget Reserve meets the 33% set forth in the Adopted Fiscal Policies and retains a balance for the Debt Service Reserve.

### Other General Fund Information

The following information is in the Budget to help illustrate the narrative information provided regarding the General Fund Budget for FY 21-22.

- Section 2: Budget at a Glance
- Section 3: City Council – Manager Goals
- Section 4: Organizational Information
- Section 5: General Fund Summary Sheet
- Section 6: Capital Outlay Summaries
- Section 7: Summaries (of fund analysis and activity)
- Section 8: Revenues
- Section 9: Expenditures
- Section 10: Capital Improvement Program

### Review of the Enterprise & Special Revenue Capital Outlay Expenditures

The Capital Outlay expenditures are for large purchases of equipment and vehicles. The following items are Capital Outlay items that will be funded from Special Revenue and Enterprise Funds:

- Annual replacement of aerators (domestic & industrial sewer funds)
- Purchase of new Ford F-150 (domestic & industrial sewer funds)
- New Bus and AVL Equipment (Transit PTMISEA funds carryover from FY 20/21)

### Review of the Capital Improvement Program & Special Revenue Funds

The Capital Improvement Program (CIP) is a three-year planning document of current and future capital projects. Typical projects include street reconstruction and overlays, water, sewer and storm water improvements, construction and/or renovation of city facilities, park developments and improvements, land acquisitions, and city beautification projects.

Revenue sources for the CIP can come from all funds in the City Budget; however, most of the City’s Special Revenue Funds go to CIP projects. The “Capital Improvement Program (CIP) Summary Sheet” and the full CIP (narratives and spreadsheets) are included in Section 10 of the budget.

The CIP narratives provide descriptions of the various projects scheduled in the CIP. The CIP spreadsheets show columns for projects proposed for FY 21-22, identifying the project cost, along with any applicable engineering/public works and general government charge, projects anticipated for the following two years (FY 22-23 and FY 23-24, respectively) and for projects anticipated for “future years” (those beyond three years).

The CIP spreadsheets also detail how the scheduled projects for FY 21-22 are to be funded. The CIP budget for FY 21-22 totals \$8,362,000. Following are the most significant CIP projects planned for FY 21-22:

#### Carryover Projects from FY 20-21

2020 Slurry seal Project	\$ 325,800
Construction Well No. 1A	\$ 852,500
David/Coley Water Line-Street Reconstruct	\$ 1,070,350
McHenry Trunkline Rehab Phase II	\$1,654,500

#### New Projects FY 21-22

WWTP Upgrade Engineer Planning	\$ 1,400,000
Vintage Estate - Reconstruct/Water Service	\$ 955,350
Hogan-Ennis Park Bathroom Replacement	\$ 404,800
Industrial Pond Sludge Removal	\$ 350,500
Generator Upgrade Well Site #3	\$ 313,000
Brennan Ave Reconstruct North Hwy 120	\$ 251,700
Lillian Ave. Sewer Line Improvements	\$ 225,750
21-22 Various Streets Slurry-Crack Seal	\$ 155,750

Main Street to St. John Bike & Ped Imprv	\$	100,000
Carigane Lift Station Improvements	\$	80,750
Water Valve Replacements various sites	\$	70,250
Telemetry Upgrades SSJID storm stations	\$	30,500
Repaint Police Dept/Community Ctr.	\$	30,500

### Review of Enterprise Funds

Enterprise funds are used to account for self-supporting activities that provide services on a user-charge basis. These are the types of services that are sometimes offered by private companies or districts. The City operates the following four enterprise funds:

- WATER
- SEWER
- STORM WATER
- PUBLIC TRANSIT

An analysis of each of these funds can be found in the “City Budget Fund Analysis” summary sheet in Section 7 of the budget. Following are the projections for the total fund balances for June 30, 2021 on the following pages.

### Water

The City has applied for funding for the construction of Well No 1A and a rate study was completed in FY 19-20. Monies collected from the City of Tracy continue to be set aside for the future connection to the South San Joaquin Water Treatment Plant.

<b>WATER FUNDS</b>						
Fund	Est. Beginning Fund Balance	Revenues	Expenditures	Net Surplus (Deficit)	Est. Ending Reserve Balance	
Operating	\$670,699	\$1,218,487	\$1,033,793	\$184,694	\$855,393	
Capital Projects	\$1,482,328	\$36,805	\$0	36,805	1,519,133	
Depreciation Reserve	\$576,348	\$1,471,200	\$1,461,250	9,950	586,298	
Surface Water Connect	\$732,793	\$104,599	\$0	104,599	837,392	
Debt Service	\$1,503,112	\$234,850	\$1,015,670	(780,820)	722,292	
<b>TOTAL WATER</b>	<b>\$4,965,280</b>	<b>\$3,065,941</b>	<b>\$3,510,713</b>	<b>(\$444,772)</b>	<b>\$4,520,508</b>	



## Sewer

Based on the rate study completed in 2016, the last sewer rate increase was in August 2019. A new rate study will need to be completed before any future rate changes. Industrial rates included the repayment of the inter-fund loan to the General Fund, which has an estimated balance of \$12,000. The first phase of the trunkline rehabilitation was completed, Phase II is scheduled to be completed in FY 21-22 and Phase III in FY 22-23. Staff has issued an RFP for the engineering of establishing improvements at the Wastewater Treatment Plant.

<b>SEWER FUNDS</b>						
<b>INDUSTRIAL</b>						
Fund	Est. Beginning Fund Balance	Revenues	Expenditures	Net Surplus (Deficit)	Est. Ending Reserve Balance	
Operating	(\$197,055)	\$1,251,304	\$1,150,646	\$100,658	(\$96,397)	
Capital Projects	(\$6,087)	\$400,000	\$350,500	\$49,500	43,413	
Depreciation Reserve	\$0	\$0	\$0	\$0	0	
Debt Service	\$173,254	\$1,400	\$755,710	(\$754,310)	(\$581,056)	
<b>INDUSTRIAL FUNDS</b>	<b>(\$29,888)</b>	<b>\$1,652,704</b>	<b>\$2,256,856</b>	<b>(\$604,152)</b>	<b>(\$634,040)</b>	
<b>MUNICIPAL</b>						
Operating	\$963,834	\$837,889	\$798,697	\$39,192	\$1,003,026	
Capital Projects	\$569,235	\$31,990	\$0	\$31,990	\$601,225	
Depreciation Reserve	\$1,355,953	\$206,795	\$306,500	(\$99,705)	\$1,256,248	
Debt Service	\$2,118,184	\$208,975	\$2,683,895	(\$2,474,920)	(\$356,736)	
<b>MUNICIPAL FUNDS</b>	<b>\$5,007,206</b>	<b>\$1,285,649</b>	<b>\$3,789,092</b>	<b>(\$2,503,443)</b>	<b>\$2,503,763</b>	
<b>TOTAL SEWER</b>	<b>\$4,977,318</b>	<b>\$2,938,353</b>	<b>\$6,045,948</b>	<b>(\$3,107,595)</b>	<b>\$1,869,723</b>	

## Storm Water

Storm Operating costs are currently exceeding the revenues and the process to raise these rates would require a vote of the residents, and are handled differently than water and sewer rates. We continue to incur increased costs due to the MS4 permitting requirements by the State of California.

<b>STORM FUNDS</b>						
Fund	Est. Beginning Fund Balance	Revenues	Expenditures	Net Surplus (Deficit)	Est. Ending Reserve Balance	
Operating	\$77,962	\$183,150	\$235,456	(\$52,306)	\$25,656	
Capital Projects	\$373,949	\$12,750	\$0	\$12,750	\$386,699	
Depreciation Reserve	\$43,676	\$0	\$30,500	(\$30,500)	\$13,176	
<b>TOTAL STORM WATER</b>	<b>\$495,587</b>	<b>\$195,900</b>	<b>\$265,956</b>	<b>(\$70,056)</b>	<b>\$425,531</b>	

## Public Transit

The Transit Enterprise Fund is funded by pass-through revenue. The level of transit services is directly related to the revenue we receive. A private provider, through a contract with City of Modesto operates the City's transit service.

<b>PUBLIC TRANSIT FUND</b>						
Fund	Est. Beginning Fund Balance	Revenues	Expenditures	Net Surplus (Deficit)	Est. Ending Reserve Balance	
Operating	\$128,664	\$447,560	\$422,560	\$25,000	\$153,664	
<b>TOTAL PUBLIC TRANSIT</b>	<b>\$128,664</b>	<b>\$447,560</b>	<b>\$422,560</b>	<b>\$25,000</b>	<b>\$153,664</b>	



## Closing Summary.

The City Budget for FY 21-22 meets most of the City Council's Budget Objectives.

Specifically, this Budget:

*Maintains a 33% Operating Reserves*

*Maintains our current level of service to the community*

*Incorporates the Council-Manager Goals*

*Keeps the City Budget process open and easily understood*

The one objective that may be questioned is the minimal use of the reserve funds. Staff is asking that the Council adopt this budget utilizing reserve funds for FY 21-22. The reserve funds will remain above the 33% as required in the Fiscal Policies. In FY 20-21 had a projected deficit of \$413,355 and now is projected with a \$234,834 deficit. The deficit has been reflected in the estimated reserve funds within this document. Staff will continue to monitor the budget as the year progresses, including conducting the annual mid-year budget review.

The Budget provides the organization with the direction and tools necessary to maintain a consistent level of City Services and continue the internal transformation to take advantage of our strengths and improve on our weaknesses. The City must continually strive to provide essential services to its citizens while under financial constraints.

I would like to thank all City staff members for their work on this year's budget and the City Council for their continued commitment, direction and support in meeting the needs of the City.



# Definition of Terms

2021-2022 Budget

## Definition of Terms

**The Capital Improvement Program (CIP)** is a planning program of current and future capital projects. Revenue sources for the CIP can come from all four funds of the City Budget. However, most all of the City's Special Revenue Funds are expended on CIP projects. Typical projects include:

- street reconstruction and overlays;
- water, sewer and storm water improvements;
- construction and/or renovation of city facilities;
- park developments and improvements;
- land acquisitions; and,
- city beautification projects.

**Funds** are monies or resources set aside for a specific purpose. There are four general types of funds in the City Budget. They are identified and described as follows.

**Debt service funds** are used to account for general long-term debt principal and interest. The City currently operates one **Debt service fund** within the General Fund. It is for the payment on the purchase of the Civic Center (Police, City Hall buildings) with improvements and the remodel of the Community Center and receives revenue from impact fees and the General Fund.

**Enterprise funds** are used to account for self-supporting activities that provide services on a user-charge basis. These are normally the types of services that are sometimes provided by private companies. The City operates **four enterprise funds**:

- water,
- sewer,
- storm water, and
- public transit.

**The General Fund** is used to account for money that is not legally required to be accounted for in another (or specific) fund. It is the fund most people are referring to when they talk about the City Budget. The City operates **one General Fund**. Major sources of the General Fund revenue include:

- sales and use tax,
- property tax,
- the vehicle license fee (VLF),
- building permit fees,
- investment earnings, and
- local taxes, including business license tax, and hotel tax.

City expenditures from the General Fund include:

- police services,
- community development,

- street maintenance and landscaping,
- animal control,
- weed abatement,
- parks maintenance,
- the community center, and
- recreation.

Other services that are **partially** funded through the General Fund include:

- personnel,
- finance,
- city management,
- City Council,
- City facilities maintenance, and
- the City's share of the library through the General Fund.

**Special revenue funds** are used to account for activities paid for by taxes or other revenue sources in which the expenditure of those funds are restricted by the city, state or federal government and used primarily to pay for capital improvements. For example, the state levies gas taxes and directs some of these funds to cities to spend exclusively on streets and road-related programs. The City operates **34 special revenue funds**, which includes revenues such as:

- gas taxes,
- developer impact fees,
- maintenance districts
- various grants and allocations, and
- street improvement monies.

**Expenditure** is the actual spending of City funds set aside by an appropriation. The five general types of city expenditures are:

- salaries and benefits,
- supplies and services,
- capital outlay,
- capital improvements, and
- debt service.

**Narratives** are written descriptions of the various revenues and expenditures found in the four major types of funds in the City Budget. They provide information such as:

- a brief description of the revenue or expenditure;
- its objective;
- if there are any capital outlays planned for that year; and
- what changes there are from the previous year.

**Reserves** are monies in a fund that are segregated for future use. The City operates a General Fund Reserve that sets aside monies for:

- unforeseen operational costs (such as unexpected cash flow needs, exposure to economic impacts, vulnerability to actions of the State, and exposure to natural disasters);
- equipment reserve, which is retained to fund equipment replacement;
- capital facilities reserve, which is retained to fund future capital improvements; and,
- the funding of the General Fund portion of the three year CIP.

**Revenue** is money received by the City. Examples of City revenue include:

- taxes,
- fees,
- charges,
- assessments,
- intergovernmental revenue,
- investment earnings,
- property sale revenue, and
- monies collected from licenses, permits, fines and penalties.

City of Escalon

2060 McHenry Ave

[City Website](#)

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# Fiscal Policies

2021-2022 Budget

## CITY OF ESCALON FISCAL POLICIES

To achieve the general goals of the community, it is prudent, therefore for the City to have in place adopted fiscal policies to guide the city administration and City Council through the decision-making process. These policies are:

### **Operational Efficiencies**

- To implement internal operating efficiencies wherever possible.
- To utilize private contractors when the same or higher level of service can be obtained at lower total cost.
- To staff each department according to adopted service levels, and to utilize consultants and temporary help instead of hiring staff for special projects or peak workload periods.
- To develop agreements with the other public agencies, consider consolidation of services and contracting services as appropriate.
- To enter into joint operating arrangements with other agencies so as to provide services more cost effectively.

### **Voter Approved Revenues**

- To utilize revenues derived from voter approved measures to fund programs and services important to the community.
- To establish the appropriate rates and assessments to best manage and operate the City's enterprise operations and capital maintenance needs.

### **Reserves**

- To set a goal equal to 33% of the General Fund operating expenses in a reserve account by annually committing the funds necessary to achieve this objective.

### **Infrastructure**

- To provide sufficient routine maintenance each year to avoid a deferred maintenance backlog.

### **Employee Development**

- To attract and retain competent employees by providing a professional work environment, safe working conditions, adequate training opportunities, and competitive salaries as finances may allow.
- To base salary increases on individual merit and job performance levels.

### **Economic Development**

- To aggressively pursue businesses that add to the City's economic base, particularly those that generate sales tax and tax increment revenue.
- To promote a mix of businesses that contributes to a balanced community.
- To develop programs to enhance and retain existing business.

### **New Services**

- To add new services only when a need has been identified and a funding source developed.
- To allocate discretionary funds and grants to programs with the greatest benefit to the community.
- To require agreements for specific services and monitor effectiveness on an ongoing basis.

### **Construction of New Facilities**

- To plan for new facilities/amenities only if construction and on-going maintenance costs will not adversely impact the operating budget.

### **Fiscal Management**

- To maximize revenues by utilizing grants from other agencies to the fullest extent possible.
- To charge fees for services that reflect the true cost of providing such services and to review fee schedules on a regular basis.
- To fully account for the cost of the enterprise operation to avoid any subsidy by the General Fund, and to charge Enterprise Funds their fair share of the cost of the City support services.
- To maintain accurate accounting records to keep the City Manager and City Council informed of the financial condition of the City at all times.
- To file a quarterly report of investments that adhere to both state law and City policy, and which follow reasonable and prudent guidelines for investment of the City's idle cash.

City of Escalon

2060 McHenry Ave

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# Budget at a Glance

2021-2022 Proposed Budget

The City Budget is a key communication tool, which illustrates to the public the City's strategic direction, sources of funding, and types of expenditures. This document seeks to distill the budget document into a useful set of tables, charts, and diagrams for the use of the general public. It is developed by staff based on policy direction from the City Council, reviewed by the public and Council, and eventually adopted by the Council. Staff then implements the City Budget over the course of the fiscal year, which is July 1st through June 30th. The City's total combined proposed annual budget for fiscal year 2021/22 is \$18,127,555.

## City Council

### City Manager Goals

The Budget is linked to the City Council—City Manager Strategic Goals developed each year. These goals are at the heart of the what our community expects from its local government. In turn, these goals are woven throughout the fiscal year 2021/22 Annual Budget, which allocates the resources necessary to achieve our shared vision.

#### Fiscal Year 2021/22 Goals are:

- \* Construction New Well #1A
- \* Explore areas of funding SSJID Surface Water Connection
- \* Continue Efforts for Wastewater Treatment Plant Upgrade
- \* Continue Efforts for Senior Housing
- \* Continue Review of Sign Ordinance (Staff/Planning)

#### MEET THE COUNCIL MEMBERS

ED ALVES, MAYOR



ROBERT SWIFT



DAVID BELLINGER



JEFF LAUGERO,  
MAYOR PRO-TEM



PETER KRUMEICH





## THE BIG PICTURE—ALL FUNDS

For the fiscal year 2021/22, the City is projecting \$12,683,384 in Revenues with a total of \$18,127,555 in Expenditures. This results in our expenditures exceeding our revenues or what is commonly called a “deficit.” The balance of the funds needed to cover the projected expenses will come from the Reserves of relative funds. Funds are monies or resources set aside for a specific purpose. There are four general types of funds in the City Budget. They are identified as follows;

\* The General Fund is used to account for money that is not legally required to be accounted for in another (or specific) fund. The City operates one General Fund.

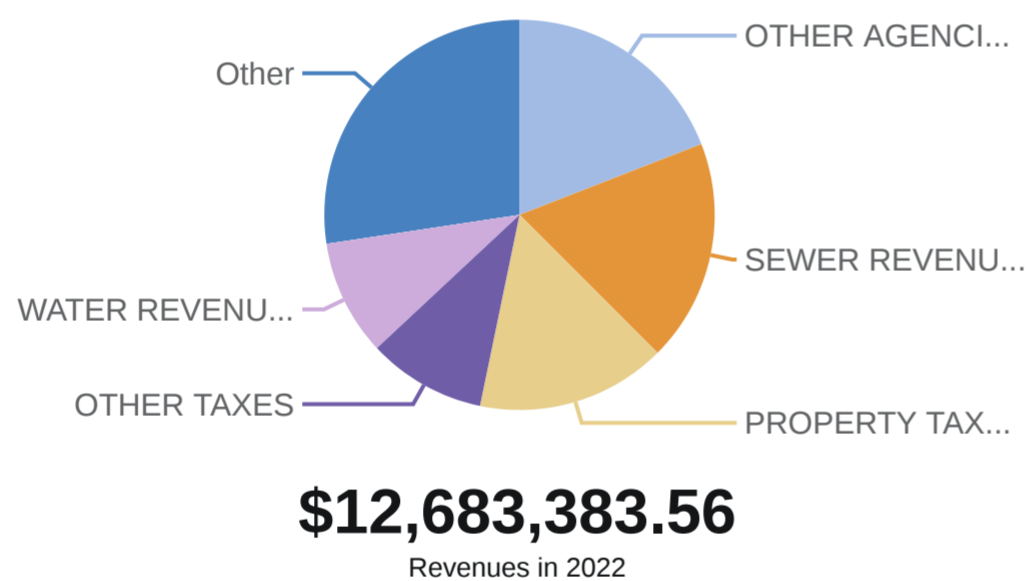
\* Enterprise Funds are used to account for self-supporting activities that provide services on a user-charge basis. The City operates four enterprise funds: Water, Sewer, Storm Water and Public Transit.

\* Special Revenue Funds are used to account for activities paid for by taxes or other revenue sources in which the expenditure of those funds are restricted by the city, state or federal government.

\* Debt Service Funds are used to account for general long-term debt principal and interest. The City operates one Debt service fund. It is for the payment of the Civic Center and Community Center renovations.

A more detail descriptions of each type of fund are identified within the “Definition of Terms” section.

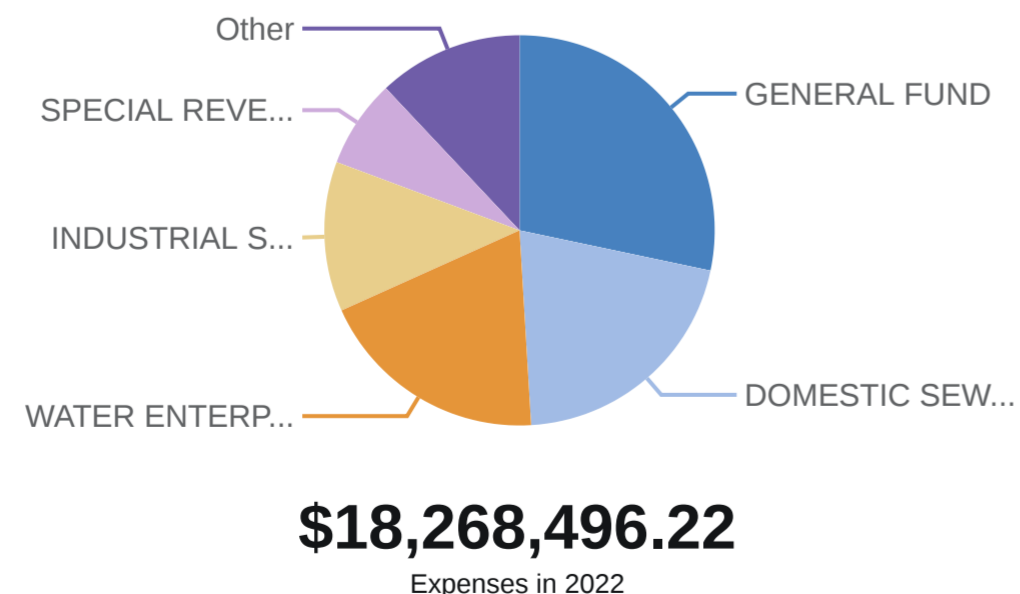
### City-Wide Revenue Sources



### City-Wide Revenue Sources

Category	2022
OTHER AGENCIES	\$2,420,457.50
SEWER REVENUE	\$2,336,593.00
PROPERTY TAXES	\$1,996,752.05
OTHER TAXES	\$1,241,724.00
WATER REVENUES	\$1,215,887.00
Other	\$3,471,970.01

### City-Wide How the Money is Spent



### City-Wide How the Money is Spent

Category	2022
GENERAL FUND	\$5,171,850.51
DOMESTIC SEWER FUNDS	\$3,789,093.22
WATER ENTERPRISE FUNDS	\$3,510,712.66
INDUSTRIAL SEWER FUNDS	\$2,268,855.60
SPECIAL REVENUE TRAN...	\$1,334,400.00
Other	\$2,193,584.23

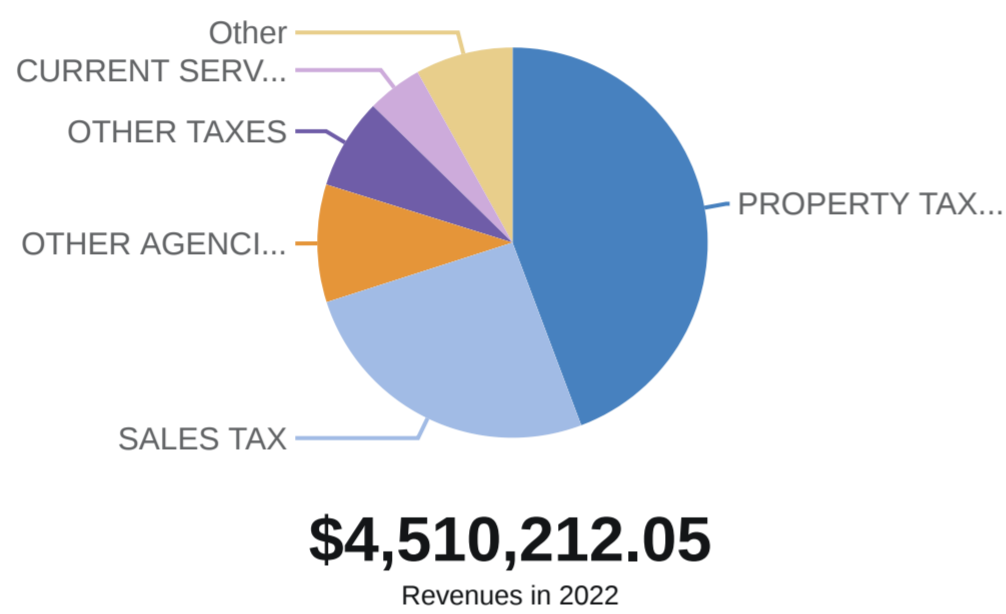


# FY 2021-22 GENERAL FUND

The General Fund is the primary operating fund of the City. The General Fund is the fund most people refer to when they talk about the City Budget. The General Fund pays for community services such as; police services, community development, street maintenance and landscaping, animal control, weed abatement, park maintenance, community center, personnel, finance, city management, City Council, facilities maintenance, and the library.

For the fiscal year 2021/22, the City is projecting General Fund Revenues of \$4,510,212 with a total of \$5,171,851 in Expenditures resulting in a deficit of \$661,639. The deficit which includes, reduction of Equipment Reserve of \$146,700, reduction of the General Fund Reserve for the Debt Service for the Civic Center and Community Center of \$165,377, an increase from the Industrial Sewer Fund of \$12,000 and a decrease of operating reserves of \$361,561.

## General Fund - Where the Money Comes From

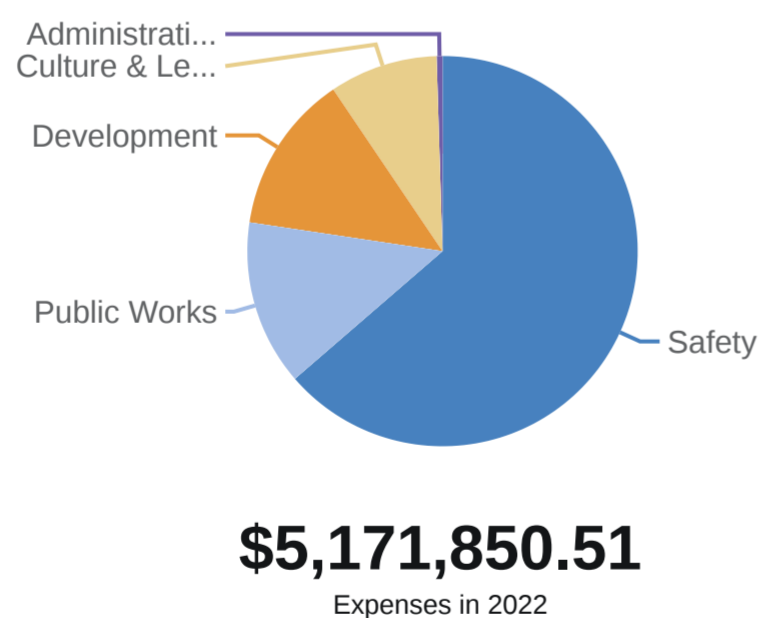


## General Fund - Where the Money Comes From

Category	2022
PROPERTY TAXES	\$1,996,752.05
SALES TAX	\$1,163,160.00
OTHER AGENCIES	\$439,900.00
OTHER TAXES	\$339,200.00
CURRENT SERVICE CHAR...	\$206,400.00
Other	\$364,800.00

**PROPERTY TAX AND SALES TAX MAKE UP 70.06% OF THE GENERAL FUND REVENUES**

## General Fund - How the Money is Spent



## General Fund - How the Money is Spent

Category	2022
Safety	\$3,324,291.23
Public Works	\$715,782.13
Development	\$688,743.12
Culture & Leisure	\$468,382.14
Administration	-\$25,348.11

**PUBLIC SAFETY IS 63.65% OF THE GENERAL FUND BUDGET**

## Key Factors to General Fund Projections:

**Revenues—** As is Escalon’s practice, the revenue projections in this budget are conservative. The City’s two largest sources of revenue are property tax and sales tax, which is comprised of 70.06% of the General Fund revenue, in FY 21-22 projections sales tax revenue include an increase of 18% and property tax revenue an increase of 9% from the FY 20-21 Adopted Budget. The total General Fund revenue shows an increase of \$1,212,061 or 37% from the adopted FY 20-21 budget. While this is a large increase it is primarily due large revenue losses in FY 20-21 as a result of COVID. FY 21-22 includes \$160,000 of grant monies and \$250,000 of America Recovery Act monies (ARA). The projected ending revenues for FY 20-21 are \$3,954,244 which is an increase of 2.2% or \$84,343 from the adopted budget. This increase includes 12.5% or \$122,500 increase in unanticipated sales tax revenues and \$90,000 in CARES Act monies. There were several revenues with decreases including; investment earnings a decrease of \$35,000 (60%), facility rental fees a decrease of \$26,500 (80%), and lost revenues in recreation of \$70,000 (70%).

**Expenditures—** As is Escalon’s practice, the expenditure projections in this budget are conservative. In FY 21-22 overall salaries in the General Fund have increased \$444,214. Salaries include negotiated salary increases, step increases, Cal PERS increase, addition of a new full-time management analyst position, a part-time position (20 hrs a week) for the frontcounter at the Police Department and a hiring a Community Service Officer(CSO) with two months of training due to current CSO retirement. Operating Budgets have increased by approximately \$183,000, with \$95,000 for the MSR funded through a grant, \$41,000 increase for annual license fees for new body and vehicle cameras, increases in service provider contracts (building/planning, engineering and legal), and increase cost to additional supplies due to COVID (covered through ARA monies).

**Capital Outlay—** Included in the FY 21-22 budget is the appropriation for the replacement of 8 computers and addition 2 security cameras, at City Hall, Public Works and the Police department, one server replacement, New Police body and vehicle cameras, new police vehicle & equipment, new streets truck and an upgrade to Council Chambers Audio Visual Equipment. These items are to be purchased with Equipment reserve funds and ARA monies.

<b>CITY OF ESCALON GENERAL FUND SUMMARY SHEET PROPOSED BUDGET FISCAL YEAR 2021-2022 WITH ADDED POSITIONS</b>		
<b>Estimated Beginning Reserve Balance July 1, 2021</b>		<b>\$3,235,841</b>
<b>Operating Revenues *</b>	<b>\$4,750,152</b>	
<b>Operating Expenditures **</b>	<b><u>-5,111,713</u></b>	
<b>Operating Surplus/Deficit</b>		<b>-361,561</b>
<b>One Time Reserve Expenditures</b>		<b>-146,700</b>
<b>Reserve Expenditures Debt Service</b>		<b>-165,377</b>
<b>Sewer-Industrial Interfund Loan Payment</b>		<b>12,000</b>
<b>Estimated Ending Reserve Balance June 30, 2022</b>		<b><u>\$2,574,203</u></b>

### Allocation of General Reserve Funds

<b>Operating Budget Reserve (minimum 33%)</b>	<b>\$1,962,676</b>	<b>37.3%</b>
<b>Equipment Reserve</b>	<b>\$107,102</b>	
<b>Debt Service Reserve</b>	<b>\$504,425</b>	
<b>CalPERS Unfunded Liability Reserve</b>	<b>\$0</b>	

\*Includes Transfers In from other funds.

\*\* Includes Transfers from reserve funds.



## ENTERPRISE FUND SUMMARY

Enterprise Funds are used to account for self-supporting activities that provide services on a user-charge basis. The City Operates four enterprise funds: Water, Sewer, Storm Water and Public Transit. Below you will find the fund summary of each enterprise for the Mid-year Budget of Fiscal Year 2021-2022.

<b>WATER FUNDS</b>						
Fund	Est. Beginning Fund Balance	Revenues	Expenditures	Net Surplus (Deficit)	Est. Ending Reserve Balance	
Operating	\$670,699	\$1,218,487	\$1,033,793	\$184,694	\$855,393	
Capital Projects	\$1,482,328	\$36,805	\$0	36,805	1,519,133	
Depreciation Reserve	\$576,348	\$1,471,200	\$1,461,250	9,950	586,298	
Surface Water Connect	\$732,793	\$104,599	\$0	104,599	837,392	
Debt Service	\$1,503,112	\$234,850	\$1,015,670	(780,820)	722,292	
<b>TOTAL WATER</b>	<b>\$4,965,280</b>	<b>\$3,065,941</b>	<b>\$3,510,713</b>	<b>(\$444,772)</b>	<b>\$4,520,508</b>	
<b>SEWER FUNDS</b>						
<b>INDUSTRIAL</b>						
Fund	Est. Beginning Fund Balance	Revenues	Expenditures	Net Surplus (Deficit)	Est. Ending Reserve Balance	
Operating	(\$197,055)	\$1,251,304	\$1,150,646	\$100,658	(\$96,397)	
Capital Projects	(\$6,087)	\$400,000	\$350,500	\$49,500	43,413	
Depreciation Reserve	\$0	\$0	\$0	\$0	0	
Debt Service	\$173,254	\$1,400	\$755,710	(\$754,310)	(\$581,056)	
<b>INDUSTRIAL FUNDS</b>	<b>(\$29,888)</b>	<b>\$1,652,704</b>	<b>\$2,256,856</b>	<b>(\$604,152)</b>	<b>(\$634,040)</b>	
<b>MUNICIPAL</b>						
Operating	\$963,834	\$837,889	\$798,697	\$39,192	\$1,003,026	
Capital Projects	\$569,235	\$31,990	\$0	\$31,990	\$601,225	
Depreciation Reserve	\$1,355,953	\$206,795	\$306,500	(\$99,705)	\$1,256,248	
Debt Service	\$2,118,184	\$208,975	\$2,683,895	(\$2,474,920)	(\$356,736)	
<b>MUNICIPAL FUNDS</b>	<b>\$5,007,206</b>	<b>\$1,285,649</b>	<b>\$3,789,092</b>	<b>(\$2,503,443)</b>	<b>\$2,503,763</b>	
<b>TOTAL SEWER</b>	<b>\$4,977,318</b>	<b>\$2,938,353</b>	<b>\$6,045,948</b>	<b>(\$3,107,595)</b>	<b>\$1,869,723</b>	
<b>STORM FUNDS</b>						
Fund	Est. Beginning Fund Balance	Revenues	Expenditures	Net Surplus (Deficit)	Est. Ending Reserve Balance	
Operating	\$77,962	\$183,150	\$235,456	(\$52,306)	\$25,656	
Capital Projects	\$373,949	\$12,750	\$0	\$12,750	\$386,699	
Depreciation Reserve	\$43,676	\$0	\$30,500	(\$30,500)	\$13,176	
<b>TOTAL STORM WATER</b>	<b>\$495,587</b>	<b>\$195,900</b>	<b>\$265,956</b>	<b>(\$70,056)</b>	<b>\$425,531</b>	
<b>PUBLIC TRANSIT FUND</b>						
Fund	Est. Beginning Fund Balance	Revenues	Expenditures	Net Surplus (Deficit)	Est. Ending Reserve Balance	
Operating	\$128,664	\$447,560	\$422,560	\$25,000	\$153,664	
<b>TOTAL PUBLIC TRANSIT</b>	<b>\$128,664</b>	<b>\$447,560</b>	<b>\$422,560</b>	<b>\$25,000</b>	<b>\$153,664</b>	

## What is the CIP?

The City's Capital Improvement Program (CIP) is a planning program of current and future capital projects. Revenue sources for the CIP can come from all four funds of the City Budget. However, most of the City's Special Revenue Funds are expended on CIP projects. Typical projects include:

- \* street reconstruction and overlays
- \* water, sewer and storm water improvements
- \* construction and/or renovation of city facilities
- \* park developments and improvements
- \* land acquisitions; and, city beautification projects.

### FY 2021-22 Capital Improvement Projects

For FY 21-22 Capital appropriations total \$8,362,000.

Following are the most significant projects:

#### Carryover Projects from FY 20-21

2020 Slurry seal Project	\$ 325,800
Construction Well No. 1A	\$ 852,500
David/Coley Water Line-Street Reconstruct	\$ 1,070,350
McHenry Trunkline Rehab Phase II	\$1,654,500

#### New Projects FY 21-22

WWTP Upgrade Engineer Planning	\$ 1,400,000
Vintage Estate - Reconstruct/Water Service	\$ 955,350
Hogan-Ennis Park Bathroom Replacement	\$ 404,800
Industrial Pond Sludge Removal	\$ 350,500
Generator Upgrade Well Site #3	\$ 313,000
Brennan Ave Reconstruct North Hwy 120	\$ 251,700
Lillian Ave. Sewer Line Improvements	\$ 225,750
21-22 Various Streets Slurry-Crack Seal	\$ 155,750
Main Street to St. John Bike & Ped Imprv	\$ 100,000
Carigane Lift Station Improvements	\$ 80,750
Water Valve Replacements various sites	\$ 70,250
Telemetry Upgrades SSJID storm stations	\$ 30,500
Repaint Police Dept/Community Ctr.	\$ 30,500



### City of Escalon

Escalon is located in California's Central Valley, it is an attractive city of 7,501 persons in a productive area of San Joaquin County. The city is surrounded on all sides by scenic agricultural land and open spaces. Escalon continues to foster its goal of maintaining a vibrant and diversified community. The City's mission statement of "Taking pride in our community through quality service" is apparent through the aggressive policies adopted to preserve a family atmosphere and high quality of life. Escalon boasts a low crime rate, an award-winning school district, quality residential homes and a quaint, 1920's era downtown. Geographically located on Highway 120 between the San Francisco Bay area and the historic Mother Lode leading to Yosemite National Park. Just minutes from Stockton, Modesto, and Manteca. Escalon offers a central location with direct access to all modes of transportation.

Tammy Alcantor City Manager | Finance Director | City Clerk | HR Administrator  
Robert Lackey, Police Chief , Juston Collins, Public Works Superintendent, Dominique Romo,  
Development Services Manager





# Council - Manager Goals

2021-2022 Proposed Budget

## CITY OF ESCALON CITY COUNCIL – CITY MANAGER Proposed FY 21-22 GOALS

- \* Maintenance McHenry Sewer Line Phase II
- \* Construction New Well 1A
- \* Explore areas of funding SSJID Surface Water Connection
- \* Continue Efforts for Wastewater Treatment Plant Upgrade
- \* Continue Efforts for Senior Housing
- \* Continue Review of Sign Ordinance (Staff/Planning Commission)

City of Escalon

2060 McHenry Ave

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# Organizational Information

2021-2022 Proposed Budget

## CITY OF ESCALON

### CALIFORNIA

#### CITY COUNCIL

Edward B. Alves, Mayor

Jeff Laugero, Mayor Pro Tempore

Robert Swift, Council Member

Peter Krumeich, Council Member

David Bellinger, Council Member

#### ADMINISTRATIVE OFFICERS

City Manager |Finance Director |City Clerk |Human Resources.....Tammy Alcantor

Police Chief..... Robert Lackey

#### CONSULTANTS

City Attorney..... Mark Velasquez, Best, Best and Krieger

## STATISTICS AND INFORMATION

Incorporated March 12, 1957 - General Law City  
2021 Population Estimate by State of California 7,501

The area of Escalon is 2.5 square miles

[www.cityofescalon.org](http://www.cityofescalon.org)

**POSITION ALLOCATION  
FISCAL YEAR 2021-22**

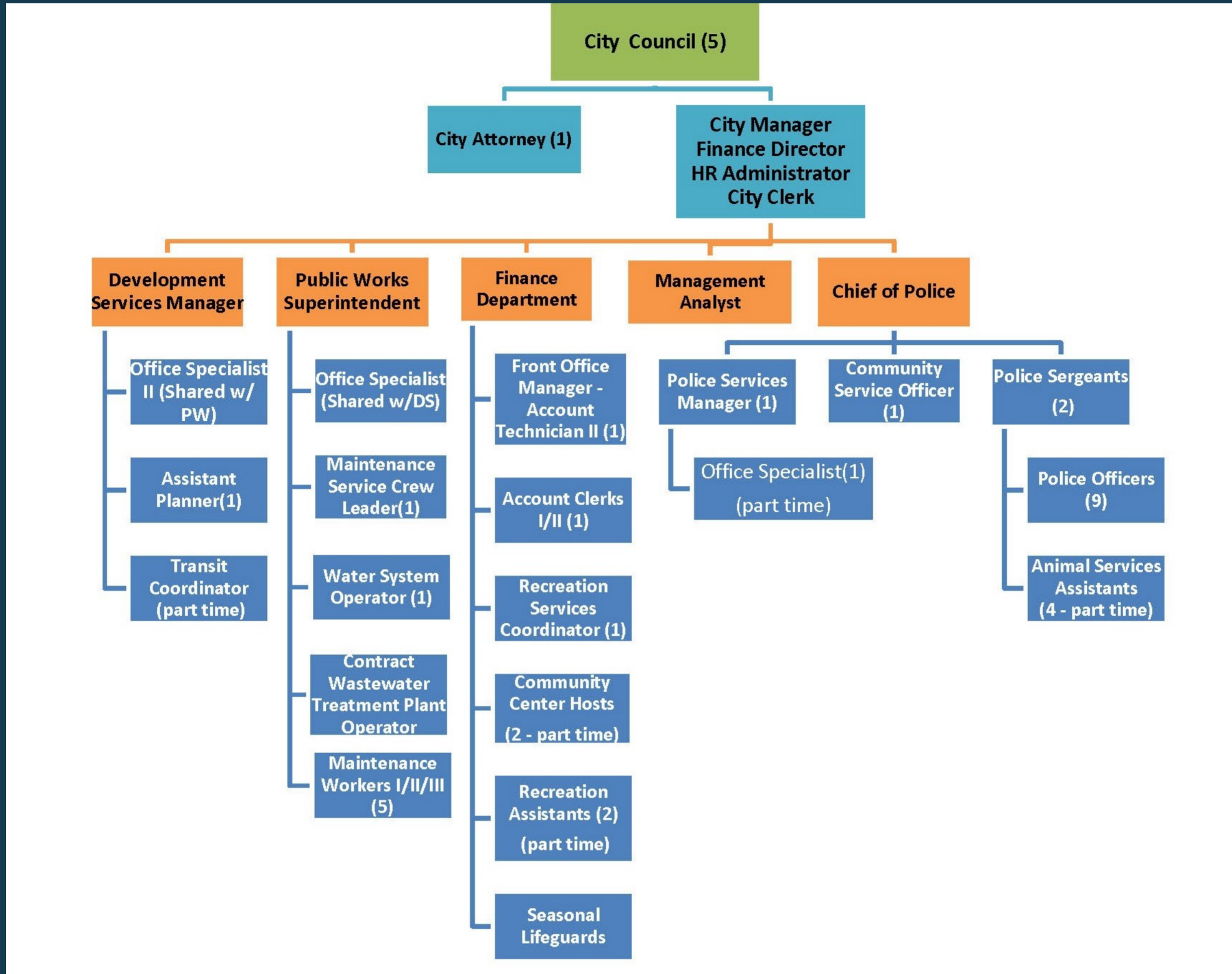
<u>FUNCTION ACTIVITY</u>	<u>ALLOCATION</u>
<b>General Government/Management &amp; Support</b>	
City Manager  City Clerk  Finance Director  HR Administrator .....	1
Management Analyst.....	1
Front Office Manager-Accounting Technician II .....	1
Accounting Technician I/II /Account Clerk I/II.....	1
Recreation Services Coordinator.....	1
Community Center Host (2 Part Time) .....	0.25
Recreation Assistant (Part Time).....	0.25
Recreational Seasonal Employees-FTE (Full Time Equivalents) .....	0.70
<b>Public Safety</b>	
Police Chief .....	1
Sergeants .....	2
Police Officer (8.5 funded thru General Fund/ .5 thru SLESF).....	9
Reserve Police Officer.....	0.65
Police Services Manager .....	1
CSO Officer .....	1
Office Specialist I (Part Time Position .....	0.50
Animal Service Assistant Lead.....	0.25
Animal Services Assistant –PT (Part Time Positions).....	0.95
Consultant.....	0.25
<b>Development and Services</b>	
Development Services Manager .....	1
Assistant Planner.....	1
Office Specialist II (position shared between Development Services and Public Works).....	0.50
Planning Tech I/II.....	0
Engineering Technician I/II/III (Currently unfunded).....	0
Intern.....	0
Transit Coordinator .....	0.10
<b>Public Works Department</b>	
Public Works Superintendent .....	1
Office Specialist II (position shared between Development Services and Public Works).....	0.50
Maintenance Service Crew Leader .....	1
Chief Water System Operator .....	1
Chief Wastewater Treatment Plant Operator (Current Contractor).....	0
Maintenance Worker I/II/III .....	5
Full Time Employees .....	30
Part-time Employees - FTE (Full Time Equivalents) .....	3.90
<b>TOTAL .....</b>	<b>33.90</b>
<hr/>	
<b>Contract Employees</b>	
City Attorney – Contract Part Time .....	1
City Engineer Contract Part-Time .....	1
Building Inspector- Contract Part Time .....	1
Wastewater Treatment Plant Operator (Outside Contract).....	1
<b>TOTAL .....</b>	<b>4</b>
<b>City Council/Commissions/Volunteers</b>	
City Council/Commission Members .....	15
Volunteers - Reserves/Seniors/Explorers.....	23
Volunteers – Animal Shelter .....	14
<b>TOTAL .....</b>	<b>52</b>



# CITY OF ESCALON

## ORGANIZATIONAL CHART

### Fiscal Year 2021/22



City of Escalon

2060 McHenry Ave

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# General Fund Summary

2021-2022 Proposed Budget

CITY OF ESCALON GENERAL FUND SUMMARY SHEET PROPOSED BUDGET FISCAL YEAR 2021-2022 WITH ADDED POSITIONS		
Estimated Beginning Reserve Balance July 1, 2021		\$3,235,841
Operating Revenues *	\$4,750,152	
Operating Expenditures **	-5,111,713	
Operating Surplus/Deficit		-361,561
One Time Reserve Expenditures		-146,700
Reserve Expenditures Debt Service		-165,377
Sewer-Industrial Interfund Loan Payment		12,000
Estimated Ending Reserve Balance June 30, 2022		<u>\$2,574,203</u>
<b><u>Allocation of General Reserve Funds</u></b>		
Operating Budget Reserve (minimum 33%)	\$1,962,676	37.3%
Equipment Reserve	\$107,102	
Debt Service Reserve	\$504,425	
CalPERS Unfunded Liability Reserve	\$0	
*Includes Transfers In from other funds.		
** Includes Transfers from reserve funds.		

**Breakdown Equipment Reserve:**

Computers & Monitors (8)	-15,200
Server Replacement FS01	-12,000
Public Works Truck	-28,000
New Police Patrol Vehicle	-53,500
Additional Security Cameras PD/City Hall	-8,400
Body Cameras/Fleet Cameras	-29,600
Total Reserve being utilized	<u>-146,700</u>

City of Escalon

2060 McHenry Ave

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# Capital Outlay Expenditures

2021-2022 Proposed Budget

## Capital Outlay Summaries

**CAPITAL OUTLAY SUMMARIES  
PROPOSED  
FISCAL YEAR 2021/2022**

Police					
	General Fund	Equipment Reserve	Developer Impact Fees	SLESF	TOTAL
New Police Vehicle		\$ 53,500			\$ 53,500
4 Replacement Computers		\$ 7,200			\$ 7,200
Axon Body Cameras (16)		\$ 19,750			
Axon Fleet Cameras w/ License Plate Readers (9)		\$ 9,850		\$ 14,440	\$ 24,290
PDFS01 Server		\$ 12,000			\$ 12,000
Additional Lobby Security Camera		\$ 4,500			\$ 4,500
<b>Total</b>	\$ -	\$ 106,800		\$ 14,440	\$ 101,490

Management & Support				
		Equipment Reserve		TOTAL
2 Replacement Computers/monitors		\$ 4,400		\$ 4,400
Additional Lobby Security Camera		\$ 3,900		\$ 3,900
Upgrade to Council Chambers Equipment		\$ 30,000		\$ 30,000
<b>Total</b>		\$ 38,300		\$ 38,300

PUBLIC WORKS								
	STREETS	STORM	SW -MUNI	SW - IND	PARKS	WATER	CORP YD	TOTAL
Computer Replacement (2)			\$ 900	\$ 900			\$ 3,600	\$ 5,400
Aerators			\$ 18,000	\$ 30,000				\$ 48,000
Bobcat	\$ 80,000							\$ 80,000
Ford F-150 Streets	\$ 28,000							\$ 28,000
Ford F-150 Sewer			\$ 14,000	\$ 14,000				\$ 28,000
<b>Total</b>	\$ 108,000	\$ -	\$ 32,900	\$ 44,900	\$ -	\$ -	\$ 3,600	\$ 189,400

TRANSIT								
FUNDING	FTA 5310	PTMISEA	TSSDRA	FTA 5316	PROP 1B	ARRA 5311	Operating	TOTAL
New Bus (carryover FY20/21)		\$ 180,000						\$ 180,000
AVL Equipment (carryover FY 20/21)		\$ 68,000						\$ 68,000
								\$ -
								\$ -
<b>Total</b>	\$ -	\$ 248,000	\$ -	\$ -	\$ -	\$ -		\$ 248,000





# City Budget Fund Analysis

2021-2022 Proposed Budget

CITY OF ESCALON							
FUND ANALYSIS							
PROPOSED BUDGET FISCAL YEAR 2021-2022							
FUND	ESTIMATED BEGINNING BALANCE July 1, 2021	ESTIMATED REVENUE FY 21/22	TRANSFERS	AVAILABLE FOR BUDGET	ESTIMATED OPER. BDGT. FY 21/22	ESTIMATED CAPITAL BDGT. FY 21/22	ESTIMATED BALANCE/RESERVES June 30, 2022
<b>GENERAL</b>	\$3,235,841	\$4,510,212	\$86,563	\$7,832,616	\$5,258,413	\$0	\$2,574,203
<b>DEVELOPMENT IMPACT FEE ACCOUNTS</b>							
IN-LIEU LOW INCOME HOUSING PROGRAM	\$64,272	\$200	\$0	\$64,472		\$0	\$64,472
PLANNING	\$12,617	\$50	\$0	\$12,667		\$0	\$12,667
LIBRARY	-\$157,854	\$0	\$0	-\$157,854		\$0	-\$157,854
PARKS	\$206,130	\$246,971	\$120,053	\$573,154	\$19,510	\$430,050	\$123,594
RECREATION DIF	\$201,895	\$36,400	-\$116,365	\$121,930		\$0	\$121,930
PUBLIC WORKS	\$99,522	\$3,200	\$0	\$102,722	\$0	\$0	\$102,722
TRANSPORTATION MITIGATION	\$1,507,813	\$14,000	\$0	\$1,521,813		\$20,000	\$1,501,813
POLICE	\$93,889	\$8,100	\$0	\$101,989	\$0	\$15,750	\$86,239
CITY HALL	-\$2,948,014	\$3,000	\$0	-\$2,945,014		\$0	-\$2,945,014
<b>SPECIAL REVENUE</b>							
RECREATION	\$27,241	\$0	\$0	\$27,241	\$0	\$0	\$27,241
SPECIAL DISTRICTS	\$47,709	\$120,469	\$0	\$168,178	\$110,328	\$0	\$57,850
CDBG-HUD	\$0	\$3,688	-\$3,688	\$0	\$0	\$0	\$0
AUTO THEFT	\$14,445	\$0	-\$14,440	\$5	\$0	\$0	\$5
POLICE GRANTS	\$192,350	\$100,650	-\$80,500	\$212,500	\$53,000	\$0	\$159,500
SPECIAL GRANTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TRANSPORTATION	\$1,190,434	\$310,000	\$0	\$1,500,434		\$100,000	\$1,400,434
RTIF	\$363,428	\$15,750	\$0	\$379,178		\$0	\$379,178
TRAFFIC CONGESTION	\$91,800	\$150	\$0	\$91,950		\$0	\$91,950
TRAFFIC SAFETY	\$22,237	\$17,000	-\$20,000	\$19,237		\$0	\$19,237
MEASURE K	\$1,882,995	\$303,000	\$0	\$2,185,995		\$1,214,400	\$971,595
GAS TAX 2103	\$139,176	\$201,681	-\$25,000	\$315,857		\$339,800	-\$23,943
GAS TAX 2106	\$156,319	\$29,488	-\$80,000	\$105,807		\$0	\$105,807
GAS TAX 2107	\$354,360	\$54,439	\$0	\$408,799		\$155,750	\$253,049
GAS TAX 2107.5	\$36,170	\$2,100	\$0	\$38,270		\$0	\$38,270
GAS TAX 2105	\$392,623	\$43,082	-\$20,000	\$415,705		\$0	\$415,705
TRANSIT - SECURITY							
<b>WATER</b>							
OPERATING	\$670,699	\$1,218,487	\$0	\$1,889,186	\$1,033,793	\$0	\$855,393
CAPITAL PROJECTS	\$1,482,328	\$36,805	\$0	\$1,519,133	\$0	\$0	\$1,519,133
DEPRECIATION RESERVE	\$576,348	\$1,471,200	\$0	\$2,047,548	\$0	\$1,461,250	\$586,298
SURFACE WATER	\$732,793	\$104,599	\$0	\$837,392	\$0	\$0	\$837,392
DEBT SERVICE	\$1,503,112	\$234,850	\$0	\$1,737,962	\$132,670	\$883,000	\$722,292
<b>WATER - TOTAL</b>	<b>\$4,965,280</b>	<b>\$3,065,941</b>	<b>\$0</b>	<b>\$8,031,221</b>	<b>\$1,166,463</b>	<b>\$2,344,250</b>	<b>\$4,520,508</b>
<b>SEWER</b>							
INDUSTRIAL							
OPERATING	-\$197,055	\$1,151,304	\$100,000	\$1,054,249	\$1,150,646	\$0	-\$96,397
CAPITAL	-\$6,087	\$350,000	\$50,000	\$393,913	\$0	\$350,500	\$43,413
DEPRECIATION RESERVE	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DEBT SERVICE	\$173,254	\$163,400	-\$162,000	\$174,654	\$55,710	\$700,000	-\$581,056
MUNICIPAL							
OPERATING	\$963,834	\$837,889	\$0	\$1,801,723	\$798,697	\$0	\$1,003,026
CAPITAL	\$569,235	\$31,990	\$0	\$601,225	\$0	\$0	\$601,225
DEPRECIATION RESERVE	\$1,355,953	\$206,795	\$0	\$1,562,748	\$0	\$306,500	\$1,256,248
DEBT SERVICE	\$2,118,184	\$208,975	\$0	\$2,327,159	\$329,395	\$2,354,500	-\$356,736
<b>SEWER - TOTAL</b>	<b>\$4,977,318</b>	<b>\$2,950,353</b>	<b>-\$12,000</b>	<b>\$7,915,671</b>	<b>\$2,334,448</b>	<b>\$3,711,500</b>	<b>\$1,869,723</b>
<b>STORM WATER</b>							
OPERATING	\$77,962	\$183,150	\$0	\$261,112	\$235,456	\$0	\$25,656
CAPITAL	\$373,949	\$12,750	\$0	\$386,699	\$0	\$0	\$386,699
DEPRECIATION RESERVE	\$43,676	\$0	\$0	\$43,676	\$0	\$30,500	\$13,176
<b>STORM WATER - TOTAL</b>	<b>\$495,587</b>	<b>\$195,900</b>	<b>\$0</b>	<b>\$691,487</b>	<b>\$235,456</b>	<b>\$30,500</b>	<b>\$425,531</b>
<b>ENTERPRISE</b>							
TRANSIT	\$128,664	\$447,560	\$0	\$576,224	\$422,560	\$0	\$153,664
<b>DEBT SERVICE</b>							
CIVIC CENTER	\$0	\$0	\$123,522	\$123,522	\$123,522	\$0	\$0
COMMUNITY CENTER	\$0	\$0	\$41,855	\$41,855	\$41,855	\$0	\$0
ENERGY LEASE	\$0	\$0	\$140,941	\$140,941	\$140,941	\$0	\$0
<b>TOTAL ALL FUNDS</b>	<b>\$17,794,247</b>	<b>\$12,683,384</b>	<b>\$140,941</b>	<b>\$30,618,572</b>	<b>\$9,906,496</b>	<b>\$8,362,000</b>	<b>\$12,350,076</b>



# SUMMARY OF MUNICIPAL EXPENDITURES

## Data

Expand All	Employee Services	Supplies & Services	Capital Outlay	Budget	GENERAL GOV. & COST CTR.	Service Credit	Total Public Service Cost
▶ Administration	\$ 539,197	\$ 1,376,407	\$ 38,300	\$ 1,953,904	\$ -1,178,099	\$ -140,941	\$ 634,864
▶ Development	354,207	242,833	0	597,040	91,703	0	688,743
▶ Safety	2,127,215	568,005	121,240	2,816,460	576,581	0	3,393,041
▶ Public Works	1,379,333	10,637,424	437,400	12,454,157	463,013	-31,250	12,885,920
▶ Culture & Leisure	167,500	319,635	0	487,135	37,852	0	524,987
<b>Total</b>	<b>\$ 4,567,453</b>	<b>\$ 13,144,304</b>	<b>\$ 596,940</b>	<b>\$ 18,308,696</b>	<b>\$ -8,950</b>	<b>\$ -172,191</b>	<b>\$ 18,127,555</b>

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# Revenues

Proposed FY 21-22  
General Revenue

## General Fund Overview

Revenue received and not designated for a particular purpose is placed in the General Fund. Expenditures may be made from the general fund for any authorized municipal purpose.

Into this fund are placed most of those revenues that come under the "proceeds-of-taxes" category, and which require monitoring to implement Proposition 4. If the revenues exceed the amount permitted under the Proposition, a means must be made to return them to the taxpayers. In the General Fund, most revenue is projected in accordance with standard practices used in revenue projection. The General Fund continues to play the dominant role in City finances.

100 General

3000 General Revenue

### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ OTHER TAXES	\$ 263,611	\$ 254,842	\$ 251,000	\$ 251,700
▶ PROPERTY TAXES	1,864,671	1,617,949	1,832,641	1,996,752
▶ SALES TAX	1,029,366	835,364	952,000	1,123,360
▶ LICENSES & PERMITS	1,136	1,144	450	450
▶ FINES & FORFEITURES	32,500	27,500	12,000	0
▶ USE OF MONEY & PROPERTY	143,361	34,437	75,650	35,000
▶ OTHER AGENCIES	15,343	105,327	90,400	423,400
▶ CURRENT SERVICE CHARGES	75,076	50,922	76,410	62,400
▶ OTHER REVENUE	23,360	45,945	7,600	24,550
<b>Total</b>	<b>\$ 3,448,424</b>	<b>\$ 2,973,430</b>	<b>\$ 3,298,151</b>	<b>\$ 3,917,612</b>

## Operating Revenue

Operating Revenue is used to separate revenues that can be considered "non-proceeds-of-taxes." Revenues are collected for the purpose of performing a specific service. Under the requirements of Proposition 4, these revenues may be used only for the purpose collected, providing they do not exceed the cost of that service. If the cost is exceeded, the difference becomes "proceeds-of-taxes," and is subject to Proposition 4 limitations.

### 100 General

#### 3200 Police Department

Certain services are provided by the Police Department for which a charge is made. Revenues and charges related to the police protection activity are accounted for in this department.

##### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ SALES TAX	\$ 41,593	\$ 37,906	\$ 32,300	\$ 39,800
▶ FINES & FORFEITURES	0	775	0	0
▶ OTHER AGENCIES	39,820	7,422	6,500	8,000
▶ CURRENT SERVICE CHARGES	36,806	30,210	36,500	29,000
▶ OTHER REVENUE	2,814	1,860	1,500	1,500
<b>Total</b>	<b>\$ 121,032</b>	<b>\$ 78,174</b>	<b>\$ 76,800</b>	<b>\$ 78,300</b>

### 100 General

#### 3210 Animal Control

Revenue received for dog licenses and pound fees are collected for animal regulation activities.

##### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ LICENSES & PERMITS	\$ 6,253	\$ 7,876	\$ 6,000	\$ 7,300
▶ FINES & FORFEITURES	0	261	0	0
▶ OTHER AGENCIES	3,047	8,940	3,000	8,500
▶ CURRENT SERVICE CHARGES	13,384	13,609	15,000	15,000
▶ OTHER REVENUE	5,220	7,005	3,750	7,300
<b>Total</b>	<b>\$ 27,905</b>	<b>\$ 37,691</b>	<b>\$ 27,750</b>	<b>\$ 38,100</b>



## 100 General

### 3230 Abatement/Administrative Citation

Revenue in this department is received from abatement enforcement in compliance with Escalon Municipal Code.

#### Data

	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
REV- ABATEMENT ADMIN CITATION	\$ 5,580	\$ 4,200	\$ 6,500	\$ 5,000
<b>Total</b>	<b>\$ 5,580</b>	<b>\$ 4,200</b>	<b>\$ 6,500</b>	<b>\$ 5,000</b>

## 100 General

### 3300 Streets

Street cleaning revenue is received from the State of California, Division of Highways, for the maintenance of Highway 120 and from the Benefits Assessment District of The Estates for the maintenance of roadways within the district. Other revenue received is for street and sidewalk repair.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ CURRENT SERVICE CHARGES	\$ 17,888	\$ 16,609	\$ 16,500	\$ 17,500
<b>Total</b>	<b>\$ 17,888</b>	<b>\$ 16,609</b>	<b>\$ 16,500</b>	<b>\$ 17,500</b>

## 100 General

### 3400 Planning

Planning charges have been revised in the past to better reflect the cost of processing planning applications.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ CURRENT SERVICE CHARGES	\$ 17,404	\$ 38,432	\$ 15,000	\$ 30,000
<b>Total</b>	<b>\$ 17,404</b>	<b>\$ 38,432</b>	<b>\$ 15,000</b>	<b>\$ 30,000</b>

## 100 General

### 3420 Building

The various construction codes provide for the collection of fees for the building regulation activity.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ LICENSES & PERMITS	\$ 140,285	\$ 143,625	\$ 125,000	\$ 145,000
▶ CURRENT SERVICE CHARGES	2,744	0	0	0
<b>Total</b>	<b>\$ 143,029</b>	<b>\$ 143,625</b>	<b>\$ 125,000</b>	<b>\$ 145,000</b>

## 100 General

### 3421 Engineering

Fees collected in this department are to cover engineering and inspection costs from development requiring work in the Public Right of Way.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ LICENSES & PERMITS	\$ 18,145	\$ 18,816	\$ 17,500	\$ 18,500
▶ CURRENT SERVICE CHARGES	44,801	24,717	12,000	26,000
<b>Total</b>	<b>\$ 62,946</b>	<b>\$ 43,533</b>	<b>\$ 29,500</b>	<b>\$ 44,500</b>

## 100 General

### 3605 Recreation

Fees collected in this department are to help cover the expenditures of recreation programs and maintenance of facilities.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ USE OF MONEY & PROPERTY	\$ 24,154	\$ 22,853	\$ 23,500	\$ 24,000
▶ CURRENT SERVICE CHARGES	5,600	4,500	10,000	10,000
▶ RECREATION REVENUES	86,416	56,176	128,200	96,200
<b>Total</b>	<b>\$ 116,170</b>	<b>\$ 83,529</b>	<b>\$ 161,700</b>	<b>\$ 130,200</b>

## 100 General

### 3620 Community Center

Fees collected in this department are to help cover the expenditures of the community center.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ CURRENT SERVICE CHARGES	\$ 16,087	\$ -1,305	\$ 23,000	\$ 16,500
<b>Total</b>	<b>\$ 16,087</b>	<b>\$ -1,305</b>	<b>\$ 23,000</b>	<b>\$ 16,500</b>

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# Revenues

Proposed FY 21-22  
Special Revenue - Development Impact Funds

## Special Funds Overview

**SPECIAL REVENUES** are received for a specific purpose that requires a separate accounting. These funds have been created either by statutory requirements or through administrative action for ease of accountability.

122 Recreation

3605 Sinking Fund

### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ USE OF MONEY & PROPERTY	\$ 610	\$ 16	\$ 240	\$ 0
▶ REVENUES	1,701	0	400	0
<b>Total</b>	<b>\$ 2,311</b>	<b>\$ 16</b>	<b>\$ 640</b>	<b>\$ 0</b>

## DEVELOPER IMPACT FEES

201 In-Lieu of Low Income Housing

4400 Development Impact Fees

The revenues collected are through developers who meet their obligations to affordable housing by the payment of in-lieu fees and are to be expended for increasing or improving housing for low or moderate income households.

### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ OTHER TAXES	\$ 0	\$ 17,288	\$ 0	\$ 0
▶ USE OF MONEY & PROPERTY	17,174	172	200	200
<b>Total</b>	<b>\$ 17,174</b>	<b>\$ 17,460</b>	<b>\$ 200</b>	<b>\$ 200</b>



## 202 Planning

### 3400 Development Impact Fees

The revenues collected are through developer impact fees from new developments built in the City. Expenditures of the plan update impact fees can only be for the necessary updates of the developer impact fee program.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ USE OF MONEY & PROPERTY	\$ 396	\$ 35	\$ 50	\$ 50
<b>Total</b>	<b>\$ 396</b>	<b>\$ 35</b>	<b>\$ 50</b>	<b>\$ 50</b>

## 203 Library

### 4610 Development Impact Fees

The revenues collected are through developer impact fees from new developments built in the City. Expenditures of library impact fees can only be for the building cost, the cost of financing and improvement of facilities needed for new developments constructed in the City.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ OTHER TAXES	\$ 1,539	\$ 948	\$ 200	\$ 0
▶ USE OF MONEY & PROPERTY	18	1	0	0
<b>Total</b>	<b>\$ 1,557</b>	<b>\$ 949</b>	<b>\$ 200</b>	<b>\$ 0</b>

## 204 Parks

### 4600 Development Impact Fees

The revenues collected are through developer impact fees from new developments built in the City. Expenditures of park impact fees can only be for the construction and improvement of public parks and facilities as well as the purchasing of park equipment needed for new developments constructed in the City.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ OTHER TAXES	\$ 77,506	\$ 64,233	\$ 20,000	\$ 36,000
▶ USE OF MONEY & PROPERTY	44,899	23,870	48,400	28,400
▶ OTHER AGENCIES	0	0	0	182,571
<b>Total</b>	<b>\$ 122,405</b>	<b>\$ 88,103</b>	<b>\$ 68,400</b>	<b>\$ 246,971</b>

## 205 Recreation

### 3605 Development Impact Fees

The revenues collected are through developer impact fees from new developments built in the City. Expenditures of recreation impact fees can only be for the construction and improvement of recreation facilities needed for new developments constructed in the City.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ OTHER TAXES	\$ 77,506	\$ 64,233	\$ 20,000	\$ 36,000
▶ USE OF MONEY & PROPERTY	7,218	499	400	400
<b>Total</b>	<b>\$ 84,724</b>	<b>\$ 64,732</b>	<b>\$ 20,400</b>	<b>\$ 36,400</b>

## 206 Public Works

### 4030 Development Impact Fees

The revenues collected are through developer impact fees from new developments built in the City. Expenditures of public works impact fees can only be for the purchase, construction and improvement of public work facilities needed for new developments, residential and non-residential, constructed in the City.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ OTHER TAXES	\$ 12,033	\$ 7,388	\$ 3,000	\$ 3,000
▶ USE OF MONEY & PROPERTY	8,542	267	200	200
<b>Total</b>	<b>\$ 20,575</b>	<b>\$ 7,655</b>	<b>\$ 3,200</b>	<b>\$ 3,200</b>

## 207 Transportation Mitigation

### 4300 Development Impact Fees

The revenues collected are through developer impact fees from new developments built in the City. Expenditures of transportation mitigation fees can only be used to purchase or construct the transportation facilities identified by the City as those necessary for developments, residential and non-residential, constructed in the City.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ OTHER TAXES	\$ 18,285	\$ 7,261	\$ 10,000	\$ 10,000
▶ USE OF MONEY & PROPERTY	81,055	4,205	4,000	4,000
<b>Total</b>	<b>\$ 99,339</b>	<b>\$ 11,466</b>	<b>\$ 14,000</b>	<b>\$ 14,000</b>

## 208 Police Department

### 4200 Development Impact Fees

The revenues collected are through developer impact fees from new developments built in the City. Expenditures of police impact fees can be used for the purchase or construction and improvement of police and animal control facilities needed for, residential and non-residential, new developments constructed in the City.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ OTHER TAXES	\$ 25,452	\$ 15,627	\$ 8,000	\$ 8,000
▶ USE OF MONEY & PROPERTY	1,965	239	100	100
<b>Total</b>	<b>\$ 27,417</b>	<b>\$ 15,866</b>	<b>\$ 8,100</b>	<b>\$ 8,100</b>

## 209 City Hall

### 4020 Development Impact Fees

The revenues collected are through developer impact fees from new developments built in the City. Expenditures of city hall impact fees can be used for the purchase or construction and improvement of city hall facilities needed for, residential and non-residential, new developments constructed in the City

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ OTHER TAXES	\$ 11,275	\$ 6,925	\$ 3,000	\$ 3,000
▶ USE OF MONEY & PROPERTY	133	8	0	0
<b>Total</b>	<b>\$ 11,409</b>	<b>\$ 6,933</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>

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# Revenues

Proposed FY 21-22  
Revenue - Special

## LIGHTING AND LANDSCAPING

The revenue collected in this fund is received from the Sunrise Terrace Lighting and Landscape District, Belle Terra Estates District, Westwood Country Maintenance District, the Estates Landscape Maintenance District and Estates Benefits Assessment District. Funds received are used only for the specific districts expenditures.

### 220 LLD 96-1-Sunrise

#### 3850 Lighting and Landscape

##### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ OTHER TAXES	\$ 9,723	\$ 9,856	\$ 9,855	\$ 9,856
▶ USE OF MONEY & PROPERTY	266	21	90	30
<b>Total</b>	<b>\$ 9,989</b>	<b>\$ 9,877</b>	<b>\$ 9,945</b>	<b>\$ 9,886</b>

### 221 LMD 01-1-Bellaterra

#### 3850 Lighting and Landscape

##### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ OTHER TAXES	\$ 41,164	\$ 44,565	\$ 45,324	\$ 65,917
▶ USE OF MONEY & PROPERTY	199	7	70	20
<b>Total</b>	<b>\$ 41,363</b>	<b>\$ 44,572</b>	<b>\$ 45,394</b>	<b>\$ 65,937</b>

### 222 LMD 02-02-Westwood

#### 3850 Lighting and Landscape

##### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ OTHER TAXES	\$ 23,239	\$ 25,675	\$ 23,292	\$ 25,011
▶ USE OF MONEY & PROPERTY	472	38	104	50
▶ OTHER REVENUE	1,300	0	0	0
<b>Total</b>	<b>\$ 25,010</b>	<b>\$ 25,713</b>	<b>\$ 23,396</b>	<b>\$ 25,061</b>

## 223 LMD The Estates

### 3850 Lighting and Landscape

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ OTHER TAXES	\$ 9,343	\$ 10,086	\$ 9,488	\$ 15,288
▶ USE OF MONEY & PROPERTY	83	7	25	15
<b>Total</b>	<b>\$ 9,426</b>	<b>\$ 10,093</b>	<b>\$ 9,513</b>	<b>\$ 15,303</b>

## 224 Bad-The Estates

### 3850 Lighting and Landscape

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ OTHER TAXES	\$ 5,056	\$ 5,201	\$ 5,075	\$ 4,238
▶ USE OF MONEY & PROPERTY	353	39	90	44
<b>Total</b>	<b>\$ 5,409</b>	<b>\$ 5,240</b>	<b>\$ 5,165</b>	<b>\$ 4,282</b>

## 242 Community Development Block Grant (CDBG)

### 4040 Special Grants

These revenues are from a Community Development Block Grant and have restricted uses.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ OTHER AGENCIES	\$ 53,647	\$ 750	\$ 0	\$ 3,688
<b>Total</b>	<b>\$ 53,647</b>	<b>\$ 750</b>	<b>\$ 0</b>	<b>\$ 3,688</b>

## 252 Police Grants

### 3200 Police Department

The revenues collected in these fund are received from the State of California SLESF, CLEP and Department of Justice COPS program.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ USE OF MONEY & PROPERTY	\$ 6,074	\$ 660	\$ 1,650	\$ 650
▶ OTHER AGENCIES	155,948	156,727	100,000	100,000
<b>Total</b>	<b>\$ 162,022</b>	<b>\$ 157,387</b>	<b>\$ 101,650</b>	<b>\$ 100,650</b>



# Revenues

Proposed FY 21-22  
Special Revenue - Transportation

## 270 Transportation

### 4300 Capital Improvement Streets

The Transportation Fund is used to account for those monies claimed under Section 99400 et. seq. of the Public Utilities Code. Its purposes include: local streets, roads, and facilities provided for the exclusive use by pedestrians and bicycles; payments to the National Railroad Passenger Corporation for passenger rail service; and, payment to certain entities under contract with a city for transit services.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ OTHER TAXES	\$ 309,193	\$ 0	\$ 243,500	\$ 307,000
▶ USE OF MONEY & PROPERTY	27,000	3,046	3,000	3,000
<b>Total</b>	<b>\$ 336,193</b>	<b>\$ 3,046</b>	<b>\$ 246,500</b>	<b>\$ 310,000</b>

## 271 Regional Transportation Impact Fees

### 4300 Capital Improvement Streets

The revenue collected objective is to obtain funding from development projects that have an impact upon the Regional Transportation Network and to integrate these funds with Federal, State, and other local funding to fund transportation improvements identified in the RTIF Program.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ OTHER TAXES	\$ 22,261	\$ 27,024	\$ 15,000	\$ 15,000
▶ USE OF MONEY & PROPERTY	9,687	980	750	750
<b>Total</b>	<b>\$ 31,948</b>	<b>\$ 28,005</b>	<b>\$ 15,750</b>	<b>\$ 15,750</b>



## 281 Traffic Congestion

### 4300 Capital Improvement Streets

Passed in 2000, AB 2928 created a six-year State budget award as part of Governor Gray Davis' Traffic Congestion Relief Plan. This award supplies revenue to cities for the preservation, maintenance and rehabilitation of local streets and road systems.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ USE OF MONEY & PROPERTY	\$ 2,620	\$ 257	\$ 150	\$ 150
▶ OTHER AGENCIES	8,730	0	0	0
<b>Total</b>	<b>\$ 11,350</b>	<b>\$ 257</b>	<b>\$ 150</b>	<b>\$ 150</b>

## 282 Traffic Safety

### 3200 Police

Fines from Vehicle Code violations are placed in the Traffic Safety Fund. Section 42200 of the Vehicle Code establishes its restricted use to official traffic control devices, equipment, and supplies for traffic law enforcement and traffic accident prevention, and for the maintenance, improvement, or construction of public streets, bridges, and culverts. Revenues shall not be used to pay for the compensation of traffic or other police officers.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ FINES & FORFEITURES	\$ 24,720	\$ 16,472	\$ 17,000	\$ 17,000
<b>Total</b>	<b>\$ 24,720</b>	<b>\$ 16,472</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>

## 290 Measure K

### 4300 Capital Improvement Streets

Revenue collected from Measure K is to be used for street and road improvements. The amount received is dependent on population with a minimum of \$300,000. The City received its first allocation in March 1992. CO-OP agreements with SJCOG for Measure K funds are also represented.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ OTHER TAXES	\$ 354,481	\$ 239,501	\$ 300,000	\$ 300,000
▶ USE OF MONEY & PROPERTY	47,685	4,701	3,000	3,000
<b>Total</b>	<b>\$ 402,166</b>	<b>\$ 244,202</b>	<b>\$ 303,000</b>	<b>\$ 303,000</b>

## 322 Gas Tax 2103

### 4300 Capital Improvement Streets

Under the provisions of Section 2103 of the Streets and Highway Code, the City receives a portion of the gas tax collected on a per gallon basis. These funds are to be used for the research, planning, construction, improvement, maintenance, and operation of public streets and highways. A portion of the revenue derived is disbursed to the cities on a per capita basis.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ USE OF MONEY & PROPERTY	\$ 7,841	\$ 378	\$ 500	\$ 400
▶ OTHER AGENCIES	201,913	155,871	199,062	201,281
<b>Total</b>	<b>\$ 209,755</b>	<b>\$ 156,249</b>	<b>\$ 199,562</b>	<b>\$ 201,681</b>

## 323 Gas Tax 2106

### 4300 Capital Improvement Streets

Under the provisions of Section 2106 of the Streets and Highway Code, the City receives a portion of the gas tax collected on a per gallon basis. These funds are to be used for the research, planning, construction, improvement, maintenance, and operation of public streets and highways. A portion of the revenue derived is disbursed to the cities on a per capita basis.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ USE OF MONEY & PROPERTY	\$ 4,703	\$ 482	\$ 300	\$ 300
▶ OTHER AGENCIES	27,558	22,335	28,965	29,188
<b>Total</b>	<b>\$ 32,261</b>	<b>\$ 22,817</b>	<b>\$ 29,265</b>	<b>\$ 29,488</b>

## 324 Gas Tax 2107

### 3300 Streets

The use of funds collected under Section 2107 of the Streets and Highways Code is similar to 2106. These funds must also be used for street and road purposes; however, apportionment is solely based on population.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ USE OF MONEY & PROPERTY	\$ 8,709	\$ 896	\$ 600	\$ 600
▶ OTHER AGENCIES	50,015	42,437	49,515	53,839
<b>Total</b>	<b>\$ 58,724</b>	<b>\$ 43,333</b>	<b>\$ 50,115</b>	<b>\$ 54,439</b>

## 325 Gas Tax 2107.5

### 3300 Streets

The revenue collected under Section 2107.5 of the Streets and Highways Code is to be used exclusively for engineering costs and administrative expenses in respect to city streets. The amount received is fixed depending on population of the City.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ USE OF MONEY & PROPERTY	\$ 1,073	\$ 101	\$ 100	\$ 100
▶ OTHER AGENCIES	2,000	2,000	2,000	2,000
<b>Total</b>	<b>\$ 3,073</b>	<b>\$ 2,101</b>	<b>\$ 2,100</b>	<b>\$ 2,100</b>

## 328 Gas Tax 2105

### 4300 Capital Improvement Streets

Under the provisions of Section 2105 of the Streets and Highways Code, the City receives a portion of the gas tax collected on a per gallon basis. These funds are to be used for the research, planning, construction, improvement, maintenance, and operation of public streets and highways. A portion of the revenue derived is disbursed to the cities on a per capita basis. The City received its first allocation in October 1990.

#### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ USE OF MONEY & PROPERTY	\$ 11,074	\$ 1,020	\$ 750	\$ 750
▶ OTHER AGENCIES	39,610	31,570	41,159	42,332
<b>Total</b>	<b>\$ 50,684</b>	<b>\$ 32,590</b>	<b>\$ 41,909</b>	<b>\$ 43,082</b>

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# Revenues

Proposed FY 21-22  
Enterprise Revenue - Water

## 600 Water Operating Fund

### 3700 Water

The Water Fund was established by Escalon Municipal Code Title 13, Chapter 13.04 for the purpose of maintaining and operating the water system of the City of Escalon, capital improvements of the system, and other appropriations.

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ USE OF MONEY & PROPERTY	\$ 24,039	\$ 3,215	\$ 2,600	\$ 2,600
▶ OTHER REVENUE	4,050	-121	0	0
▶ WATER REVENUES	1,156,291	1,166,950	1,010,538	1,215,887
<b>Total</b>	<b>\$ 1,184,380</b>	<b>\$ 1,170,043</b>	<b>\$ 1,013,138</b>	<b>\$ 1,218,487</b>

## 605 Water Capital Improvement Fund

### 4700 Capital Improvement

This fund was established to account for the revenues and capital expenditures of the water connection fees.

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ USE OF MONEY & PROPERTY	\$ 59,601	\$ 5,818	\$ 29,000	\$ 4,750
▶ OTHER REVENUE	348,322	175,424	161,654	136,654
<b>Total</b>	<b>\$ 407,923</b>	<b>\$ 181,242</b>	<b>\$ 190,654</b>	<b>\$ 141,404</b>

## 610 Water Depreciation Reserve

### 4700 Depreciation Reserve

Revenue is raised for the purposes of replacing assets that decrease in value due to wear, tear, decay or decline in price. Current income is raised from investment earnings and water charges on utility billings from current water customers.

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ USE OF MONEY & PROPERTY	\$ 30,185	\$ 1,748	\$ 12,500	\$ 1,600
▶ OTHER AGENCIES	0	0	1,355,000	1,355,000
▶ REVENUES	114,600	85,950	129,599	114,600
<b>Total</b>	<b>\$ 144,785</b>	<b>\$ 87,698</b>	<b>\$ 1,497,099</b>	<b>\$ 1,471,200</b>

## 615 Water - State Revolving Fund Loan 2018

### 3720 Water Debt Service

This Debt is for the design and construction of Well #1A. Current income is raised from investment earnings and base water rate charges on utility billings from current water customers.

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ USE OF MONEY & PROPERTY	\$ 9,739	\$ 1,224	\$ 6,700	\$ 1,000
▶ REVENUES	112,274	84,206	84,206	112,275
<b>Total</b>	<b>\$ 122,013</b>	<b>\$ 85,429</b>	<b>\$ 90,906</b>	<b>\$ 113,275</b>

## 616 Water - 84

### 3730 Water Debt Service

Current income is raised from investment earnings and base water rate charges on utility billings from current water customers.

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ USE OF MONEY & PROPERTY	\$ 25,942	\$ 2,423	\$ 9,300	\$ 9,300
▶ REVENUES	112,274	84,206	84,206	112,275
<b>Total</b>	<b>\$ 138,216</b>	<b>\$ 86,628</b>	<b>\$ 93,506</b>	<b>\$ 121,575</b>

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# Revenues

Proposed FY 21-22  
Domestic and Industrial Sewer

## 620 Sewer - Industrial Sewer Operating

### 3510 Operating

Escalon Municipal Code Title 13, Chapter 13.08 established a Sewer Fund to be used for the acquisition, construction, administration, maintenance and operation of sanitation or sewage facilities, and repayment of Federal or State loans or advances made to the City for the construction or reconstruction of sanitary or sewage facilities; (provided, however, that such revenue will not be used for the acquisition or construction of new local street sewers or laterals as distinguished from main trunk, interceptor and outfall sewers). Those monies collected solely for new facilities construction are separate from those funds collected under the provisions of Escalon Municipal Code Title 13, Chapter 13.08.

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ LICENSES & PERMITS	\$ 500	\$ 250	\$ 500	\$ 500
▶ FINES & FORFEITURES	0	20,790	0	0
▶ USE OF MONEY & PROPERTY	12,351	728	1,500	700
▶ SEWER REVENUE	955,805	933,767	1,205,104	1,150,104
<b>Total</b>	<b>\$ 968,656</b>	<b>\$ 955,535</b>	<b>\$ 1,207,104</b>	<b>\$ 1,151,304</b>

## 623 Sewer Industrial Capital Fund

### 4510 Capital Improvement

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ USE OF MONEY & PROPERTY	\$ 1,353	\$ 213	\$ 0	\$ 0
▶ SEWER REVENUE	439,000	350,000	0	350,000
<b>Total</b>	<b>\$ 440,353</b>	<b>\$ 350,213</b>	<b>\$ 0</b>	<b>\$ 350,000</b>

## 627 Sewer - Industrial Sewer

### 4510 Wastewater Debt Service

Current income is raised from investment earnings and charges to all sewer customers to pay for loan obligations for sewer improvements.

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ USE OF MONEY & PROPERTY	\$ 5,827	\$ 457	\$ 500	\$ 500
▶ REVENUES	162,900	149,325	162,900	162,900
<b>Total</b>	<b>\$ 168,727</b>	<b>\$ 149,782</b>	<b>\$ 163,400</b>	<b>\$ 163,400</b>



## 630 Sewer - Municipal Sewer

### 4500 Wastewater Operating Revenues

Escalon Municipal Code Title 13, Chapter 13.08 established a Sewer Fund to be used for the acquisition, construction, administration, maintenance and operation of sanitation or sewage facilities, and repayment of Federal or State loans or advances made to the City for the construction or reconstruction of sanitary or sewage facilities; (provided, however, that such revenue will not be used for the acquisition or construction of new local street sewers or laterals as distinguished from main trunk, interceptor and outfall sewers). Those monies collected solely for new facilities construction are separate from those funds collected under the provisions of Escalon Municipal Code Title 13, Chapter 13.08.

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ USE OF MONEY & PROPERTY	\$ 24,204	\$ 2,560	\$ 9,000	\$ 2,500
▶ OTHER REVENUE	222	-740	-300	-1,100
▶ SEWER REVENUE	856,918	758,504	811,489	836,489
<b>Total</b>	<b>\$ 881,344</b>	<b>\$ 760,323</b>	<b>\$ 820,189</b>	<b>\$ 837,889</b>

## 633 Sewer - Municipal Sewer

### 4500 Capital Improvement

Escalon Municipal Code Title 13, Chapter 13.08, provides for the collection of a sewer connection fee to be used for the purpose of installing and expanding lines, and the Waste Water Treatment Plant. A Waste Water Master Plan has been adopted showing the improvements to be installed with the fees collected. The revenue collected and earned in this fund is used for the purpose of implementing the master plan. The fees collected to be placed in this fund are adjusted annually to reflect the change in the Construction Cost Index.

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ USE OF MONEY & PROPERTY	\$ 28,893	\$ 1,943	\$ 4,000	\$ 2,000
▶ OTHER REVENUE	76,762	60,269	29,990	29,990
<b>Total</b>	<b>\$ 105,655</b>	<b>\$ 62,212</b>	<b>\$ 33,990</b>	<b>\$ 31,990</b>

## 635 Sewer - Municipal Sewer

### 4500 Depreciation Reserve

Revenue is raised for the purposes of replacing assets that decrease in value due to wear, tear, decay or decline in price. Current income is raised from investment earnings and charges on utility billings from current sewer customers.

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ USE OF MONEY & PROPERTY	\$ 34,510	\$ 3,463	\$ 2,000	\$ 2,000
▶ OTHER REVENUE	20	0	0	0
▶ REVENUES	204,795	153,596	122,890	204,795
<b>Total</b>	<b>\$ 239,325</b>	<b>\$ 157,059</b>	<b>\$ 124,890</b>	<b>\$ 206,795</b>

## 637 Sewer - Municipal Sewer 4500 Municipal Debt Service

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ USE OF MONEY & PROPERTY	\$ 59,862	\$ 4,648	\$ 4,000	\$ 4,000
▶ REVENUES	204,795	153,596	286,700	204,975
<b>Total</b>	<b>\$ 264,657</b>	<b>\$ 158,244</b>	<b>\$ 290,700</b>	<b>\$ 208,975</b>

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# Revenues

Proposed FY 21-22  
Storm Water

## 640 Storm Water Enterprise Operating Fund

### 3302 Operating Income

Escalon Municipal Code Title 13, Chapter 13.13 established the Storm Water Fund for the purpose of maintaining and operating the storm water system of the City of Escalon.

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ USE OF MONEY & PROPERTY	\$ 9,993	\$ 1,462	\$ 300	\$ 150
▶ STORM REVENUE	180,869	181,208	183,000	183,000
<b>Total</b>	<b>\$ 190,863</b>	<b>\$ 182,670</b>	<b>\$ 183,300</b>	<b>\$ 183,150</b>

## 643 Storm Water Capital

### 4301 Capital Improvement

Revenue is raised for the purpose of installing certain improvement for which the funds are collected. Current income to the fund is from investment earnings and developers.

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ OTHER TAXES	\$ 18,166	\$ 30,834	\$ 12,000	\$ 12,000
▶ USE OF MONEY & PROPERTY	9,603	787	750	750
<b>Total</b>	<b>\$ 27,769</b>	<b>\$ 31,621</b>	<b>\$ 12,750</b>	<b>\$ 12,750</b>

## 645 Storm Water Depreciation

### 4301 Depreciation Funds

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ USE OF MONEY & PROPERTY	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>



# Revenues

Proposed FY 21-22  
Transit

## Transit

Transit is an enterprise operation because the system generates its own revenue. Since transit systems generally operate with a deficit, other funding is required. State and Federal sources are used to finance the deficit.

### 660 Transit

### 3320 Transit

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ OTHER TAXES	\$ 0	\$ 0	\$ 52,213	\$ 52,214
▶ USE OF MONEY & PROPERTY	2,967	291	0	0
▶ OTHER AGENCIES	0	20,000	10,991	10,659
▶ OTHER REVENUE	10,377	2,649	500	500
▶ TRANSIT REVENUES	51,894	944	370,202	384,187
<b>Total</b>	<b>\$ 65,238</b>	<b>\$ 23,884</b>	<b>\$ 433,906</b>	<b>\$ 447,560</b>

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# Expenditure Summary

2021-2022 Proposed Budget

CITY OF ESCALON  
OPERATING EXPENDITURES SUMMARY BY DEPARTMENT  
Proposed Budget Fiscal Year 2021-2022

Department	Salaries and Benefits	Operating Expenses	Capital Outlay	Cost Center Charges	Total Appropriations	Management Fees (Gen. Govt.)	Less Contributions other funds	Reserve Contributions	Total Fund Cost
INSURANCE	-	130,000	-	(130,000)	-	-	-	-	-
CITY HALL	-	-	-	-	-	-	-	-	-
CORP YARD	280,603	68,050	3,600	(317,403)	34,850	-	(31,250)	(3,600)	-
DEV SERVICE BLDG	-	-	-	-	-	-	-	-	-
CIVIC CENTER -PD	-	79,050	-	(79,050)	-	-	-	-	-
CIVIC CENTER - CH	-	46,650	-	(46,650)	-	-	-	-	-
LEGISLATIVE	38,502	214,730	-	27,841	281,073	(281,073)	-	-	-
MGMT & SUPPORT	500,695	274,290	38,300	37,146	850,431	(789,217)	152,878	(8,300)	205,792
POLICE	2,028,158	385,625	121,240	119,729	2,654,752	502,322	(114,440)	(121,240)	2,921,394
ANIMAL CONTROL	99,057	34,580	-	4,755	138,392	28,825	-	-	167,217
STREET LIGHTING	-	104,100	-	-	104,100	363	-	-	104,463
ABATMENT	-	11,500	-	-	11,500	794	-	-	12,294
STREETS	122,962	95,950	108,000	41,952	368,864	34,443	(125,000)	(28,000)	250,307
ST. TREES/LANDSCAPE	-	31,450	-	-	31,450	57	-	-	31,507
PLANNING	131,507	117,433	-	4,440	253,380	32,635	-	-	286,015
BUILDING	108,202	73,800	-	3,246	185,248	25,394	-	-	210,642
ENGINEERING	114,497	51,600	-	2,962	169,059	23,026	-	-	192,085
PARKS	43,532	85,900	-	15,778	145,210	15,402	-	-	160,612
RECREATION	133,161	146,215	-	3,045	282,421	7,273	-	-	289,694
LIBRARY	5,604	49,700	-	986	56,290	7,642	-	-	63,932
COMMUNITY CENTER	28,735	67,115	-	1,709	97,559	17,197	-	-	114,756
Debit Service Community Center	-	41,855	-	-	41,855	-	(41,855)	-	-
Debit Service Civic Center	-	123,522	-	-	123,522	-	(123,522)	-	-
<b>Total General Fund Cost</b>	<b>3,635,215</b>	<b>2,233,115</b>	<b>271,140</b>	<b>(309,514)</b>	<b>5,829,956</b>	<b>(374,917)</b>	<b>(283,189)</b>	<b>(161,140)</b>	<b>5,010,710</b>
SPECIAL DISTRICTS	-	106,474	-	-	106,474	3,854	-	-	110,328
SPECIAL PARKS & REC. FUNDS	-	19,510	-	-	19,510	-	-	-	19,510
SPECIAL POLICE FUNDS (SLESF/AL	-	53,000	-	-	53,000	-	94,940	-	147,940
<b>Total Special Fund Cost</b>	<b>-</b>	<b>178,984</b>	<b>-</b>	<b>-</b>	<b>178,984</b>	<b>3,854</b>	<b>94,940</b>	<b>-</b>	<b>277,778</b>
WATER	423,463	330,139	-	144,471	898,073	135,720	-	-	1,033,793
Debt Service - WATER LOAN	-	52,860	-	-	52,860	-	-	-	52,860
Debt Service - WATER LOAN -84	-	79,810	-	-	79,810	-	-	-	79,810
<b>Total Water Fund Cost</b>	<b>423,463</b>	<b>462,809</b>	<b>-</b>	<b>144,471</b>	<b>1,030,743</b>	<b>135,720</b>	<b>-</b>	<b>-</b>	<b>1,166,463</b>
SEWER - INDUSTRIAL	183,352	771,700	44,900	54,686	1,054,638	96,008	12,000	-	1,162,646
SEWER - MUNICIPAL	221,479	369,290	32,900	83,709	707,378	91,319	-	-	798,697
Debt Service - SEWER IND BOND	-	55,710	-	-	55,710	-	-	-	55,710
Debt Service - SEWER MUNI BOND	-	329,395	-	-	329,395	-	-	-	329,395
<b>Total Sewer Fund Cost</b>	<b>404,831</b>	<b>1,526,095</b>	<b>77,800</b>	<b>138,395</b>	<b>2,147,121</b>	<b>187,327</b>	<b>12,000</b>	<b>-</b>	<b>2,346,448</b>
STORM WATER	90,992	84,750	-	26,648	202,390	33,066	-	-	235,456
<b>Total Storm Fund Cost</b>	<b>90,992</b>	<b>84,750</b>	<b>-</b>	<b>26,648</b>	<b>202,390</b>	<b>33,066</b>	<b>-</b>	<b>-</b>	<b>235,456</b>
TRANSIT	12,951	155,609	248,000	-	416,560	6,000	-	-	422,560
<b>Total Transit Cost</b>	<b>12,951</b>	<b>155,609</b>	<b>248,000</b>	<b>-</b>	<b>416,560</b>	<b>6,000</b>	<b>-</b>	<b>-</b>	<b>422,560</b>
<b>Total City Wide Cost</b>	<b>4,567,452</b>	<b>4,641,362</b>	<b>596,940</b>	<b>-</b>	<b>9,805,754</b>	<b>(8,950)</b>	<b>(176,249)</b>	<b>(161,140)</b>	<b>9,459,415</b>

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# Expenditure

Proposed FY 21-22 Budget  
Function: Cost Centers

## Activity: Insurance

The Insurance activity provides for the various insurance programs of the City that cannot be economically accounted for in the various operating activities. Because of the nature of this activity it does not provide a direct service to the public, but does provide a service to all activities of the City. The charge for this activity is allocated to the support and operating activities based on the proportionate cost for employee service plus supplies and other services.

Liability insurance and the Workers' Compensation insurance will be provided through participation in the Central San Joaquin Valley Risk Management Authority. This is a joint powers agreement between San Joaquin Valley cities.

### OBJECTIVES:

All improved City property is 90 percent covered for fire, lightning, vandalism, malicious mischief and extended coverage. The City does not carry liability insurance for personal liability and property damage. Liability protection is provided by the City's participation in the Central San Joaquin Valley Risk Management Authority (RMA). The RMA is a pooled liability program consisting of a joint powers agreement between several cities in the San Joaquin Valley. The City's current protection consists of a self insured amount to \$10,000, a pooled liability with other cities to \$1,000,000 and umbrella coverage to \$10 million through California Joint Powers Insurance Authority. Workers' compensation insurance is also provided through the RMA.

## Expenditures: Insurance

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ SUPPLIES & OTHER SERVICE	\$ 77,078	\$ 107,973	\$ 113,000	\$ 130,000
▶ GENERAL GOV. & COST CTR.	-77,078	-107,197	-113,000	-130,000
<b>Total</b>	<b>\$ 0</b>	<b>\$ 776</b>	<b>\$ 0</b>	<b>\$ 0</b>

## Activity: Corporation Yard

The Corporation Yard activity provides for the storage and maintenance of transportation, public health, and public utilities materials and equipment. The charge for this activity is made to other operating activities based on their cost for employees' services plus supplies and other services.

### OBJECTIVES:

To provide a safe area for the maintenance and storage of various city vehicles, equipment, and materials. Office space is provided for the Public Works Staff and for the purpose of assigning personnel to the various daily public works types of activities. Space is also provided for Supervisory Control and Data Acquisition (SCADA) center for the utilities computer system.

### CAPITAL OUTLAY: Computer Replacements

CHANGES OVER PREVIOUS YEAR: New HVAC unit for the Corp yard, new water heater and all lighting changed to LED.

## Expenditures: Corporation Yard

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ PERSONAL SERVICES	\$ 241,853	\$ 229,195	\$ 270,340	\$ 280,603
▶ SUPPLIES & OTHER SERVICE	59,845	41,843	67,050	67,050
▶ GENERAL GOV. & COST CTR.	-292,358	-225,922	-295,789	-317,403
▶ CONTRIB. TO OTHER AGCYS	177	177	500	1,000
▶ CAP. OUTLAY MACH.& EQUIP	1,837	5,100	3,600	3,600
▶ TRANSFERS IN/OUT	-10,750	0	-12,750	-31,250
<b>Total</b>	<b>\$ 604</b>	<b>\$ 50,392</b>	<b>\$ 32,951</b>	<b>\$ 3,600</b>



## Activity: Civic Center - Police Building

The Civic Center - Police Building activity provides for the maintenance and operation of the current police department, and surrounding grounds. This activity does not provide direct personnel services to the public although the public uses the facility in conjunction with various activities servicing the public directly. Police Department also serves as a symbol of the local government for the citizens of Escalon. A good appearance is required to more favorably serve the public and also provide a model for others in the community to follow. The charge for this activity is allocated to the support and operating activities based on the square footage used.

### OBJECTIVES:

To provide for the Civic Center – Police Building operations with electric, gas, water, sewer and garbage utilities. To provide for all City telephone costs located within the building, and to maintain with janitorial services.

**CAPITAL OUTLAY:** None

**CHANGES OVER PREVIOUS YEAR:** LED lighting swap out, HVAC control update and the addition of solar canopy.

## Expenditures: Civic Center - Police Building

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ SUPPLIES & OTHER SERVICE	\$ 60,032	\$ 49,455	\$ 72,100	\$ 77,600
▶ GENERAL GOV. & COST CTR.	-61,287	-40,075	-73,300	-79,050
▶ CONTRIB. TO OTHER AGCYS	1,255	754	1,200	1,450
<b>Total</b>	<b>\$ 0</b>	<b>\$ 10,134</b>	<b>\$ 0</b>	<b>\$ 0</b>



## Activity: Civic Center - City Hall

The Civic Center - City Hall activity provides for the maintenance and operation of the facility and surrounding grounds. This activity does not provide direct personnel services to the public although the public uses the facility in conjunction with various activities servicing the public directly. City Hall also serves as a symbol of the local government for the citizens of Escalon. A good appearance is required to more favorably serve the public and also provide a model for others in the community to follow. The charge for this activity is allocated to the support and operating activities based on the square footage used.

### OBJECTIVES:

To provide for the Civic Center – City Hall operations with electric, gas, water, sewer and garbage utilities. To provide for all City telephone costs located within the building, and to maintain with janitorial services, for five days per week that the facility is open to the public.

CAPITAL OUTLAY: None

CHANGES OVER PREVIOUS

YEAR: LED lighting swap out.

## Expenditures: Civic Center - City Hall

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ SUPPLIES & OTHER SERVICE	\$ 40,177	\$ 33,674	\$ 43,650	\$ 46,650
▶ GENERAL GOV. & COST CTR.	-40,177	-26,846	-43,650	-46,650
Total	\$ 0	\$ 6,828	\$ 0	\$ 0

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## Expenditures

Proposed FY 21-22 Budget  
Function: General Government

### **Activity: Legislative**

The City Council, consisting of five council members elected at large, is the City's governing body and has primary responsibility for enacting legislation and policies. General Municipal Elections are held in November of the even numbered years.

#### **OBJECTIVES:**

To provide policy direction to the city organization through the City Manager. To implement policies and legislation that are consistent with the health, safety, and general welfare needs of the citizenry which effect:

- Operations and services of City Government.
- Environmental interest.
- Physical growth and economic development of the community.
- Public leadership through citywide action and programs.
- Fiduciary oversight of the financial affairs of the City.
- Participation in regional issues.

#### **LEGAL COUNSEL**

The City Attorney acts as general counsel and performs legal duties entrusted by the City Council and staff as set forth in the contract between the parties. Such services shall implement and carry out the policies and goals of the City Council, without compromising the applicable legal principles.

#### **OBJECTIVES:**

- Attend all City Council meetings.
- Prepare and/or assist in the preparation of and/or review of legal documents.
- Provide legal advice to the City Council, Commission, Boards and staff.
- Represent the City in civil actions.
- Prosecute Municipal Code violations.

#### **INDEPENDENT AUDITOR**

The auditor is responsible for preparing the financial statements of the City.

#### **OBJECTIVES:**

- Perform independent audits of the City's assets, liabilities and fund balances arising from cash transactions during the previous fiscal year.
- Make recommendations for improving internal controls.

#### **CITY CLERK**

The City Clerk's Office provides for the efficient and effective maintenance of records of Council proceedings.

## OBJECTIVES:

- Maintain the record's management program.
- Provide support services to the City Council.
- Conduct municipal elections according to State law.
- Maintain the Municipal Code, contracts, agreements, reports, resolutions, and ordinances.
- Provide information to staff members and citizens of actions taken by the City Council and other bodies.
- Prepare, distribute, and process all necessary Fair Political Practices and Conflict of Interest forms.

**CAPITAL OUTLAY:** None

**CHANGES OVER PREVIOUS YEAR:** None

## Expenditures: Legislative

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ PERSONAL SERVICES	\$ 33,134	\$ 30,572	\$ 38,232	\$ 38,502
▶ SUPPLIES & OTHER SERVICE	217,325	167,962	203,650	214,730
▶ GENERAL GOV. & COST CTR.	-241,942	-161,386	-239,183	-253,232
<b>Total</b>	<b>\$ 8,516</b>	<b>\$ 37,148</b>	<b>\$ 2,699</b>	<b>\$ 0</b>

## **Activity: Management & Support**

Management and Support provides efficient and effective administration of the affairs of the City of Escalon, including, but not limited to, implementation of policy direction of the City Council, oversight of all City departments, personnel management, collection and disbursement of City funds, and budget preparation and administration. Included in this activity are the offices of the City Manager, and the Finance Department.

### **CITY MANAGER**

- Implements the policies set by the City Council pertaining to all departments and divisions.
- Ensures that all laws and ordinances of the City are enforced.
- Ensures that all franchises, permits and privileges granted by the City Council are observed.
- Analyzes various services of the City.
- Makes recommendations that maintain a high standard of city government.
- Appoints and removes employees.
- Exercises control over all departments of the City.
- Attends all meetings of the City Council.
- Recommends adoption of ordinances and resolutions.
- Advises the City Council of the financial conditions and needs of the City.
- Prepares an annual budget for adoption by the City Council.
- Supervises the purchase of equipment and supplies for the City.
- Exercises general supervision of all City property.
- Provides leadership for civic movements when authorized by the City Council.

### **FINANCE DEPARTMENT**

Finance administration is necessary for the proper maintenance of the City's accounting records and preparation of financial reports as required by the City Council, and state and federal laws.

A Finance Director is appointed to provide oversight of this department. Under the administration of the Finance Director, the department is responsible for the depository of all incoming receipts and revenues for which accounting must be made to the City Manager. Human Resources which includes the maintenance of the personnel management system in the areas of recruitment, personnel records, maintenance of a classification and salary plan, and labor relations.

### **OBJECTIVES:**

The Finance Department is responsible for:

- Maintaining all accounts
- Preparing monthly and annual reports
- Drawing all checks payable by the City on just demand certifying their accuracy
- Payroll and employee benefits administration for all City personnel
- Monthly billing of water, sewer, and garbage
- Accounts payable
- General ledger accounting
- Maintain personnel records and assure compliance with various laws relating to Personnel matters.
- Overseeing Information Technology Services

**CAPITAL OUTLAY:** Continue computer replacement program of desktop computers, and addition of lobby security camera replacement. With the use of America Recovery Funds upgrade to the City Council Chambers audio equipment.

**CHANGES OVER PREVIOUS YEAR:** None.



## Expenditures: Management & Support

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ PERSONAL SERVICES	\$ 334,217	\$ 314,433	\$ 364,749	\$ 500,695
▶ SUPPLIES & OTHER SERVICE	192,055	196,362	207,158	250,350
▶ GENERAL GOV. & COST CTR.	-539,222	-437,515	-597,306	-752,071
▶ TAXES	18,820	19,467	22,500	22,940
▶ CONTRIB. TO OTHER AGCYS	955	134	1,000	1,000
▶ CAP. OUTLAY MACH.& EQUIP	15,069	13,712	21,200	38,300
<b>Total</b>	<b>\$ 21,894</b>	<b>\$ 106,594</b>	<b>\$ 19,301</b>	<b>\$ 61,214</b>

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2060 McHenry Ave

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# Expenditures

Proposed FY 21-22 Budget  
Function: Public Safety

## Activity: Police

The overall goal of the Escalon Police Department is to protect lives and property by the enforcement of local, state and federal laws. To that end, the police department provides around-the-clock protection in order to preserve the lives and property of our residents and visitors and will constantly strive to assess the needs of our community through a collaborative and partnership approach. The Escalon Police Department's operational philosophy is that of Community Oriented Policing, a philosophy that uses fundamental policing practices with an emphasis on crime prevention and recommended solutions from our community members. The solutions that worked yesterday may no longer work or even apply tomorrow. Therefore, the Department will continually redefine the community oriented policing processes by working in a partnership with the community and continually place a premium on preventing crime.

Accomplishing a safe community requires the department and residents to become more effective and efficient in dealing with the underlying problems that could be targeted to reduce crime and disorder. Even though we enjoy a quality of life in Escalon that other communities can only dream of, we must always be vigilant in our crime prevention and detection efforts.

The Police Department will continue to seek funding opportunities by aggressively seeking grant funding, and examine fees for services when permissible.

Using the old adage that a "failure to plan will end in a plan to fail," the department will place an emphasis to train and support career development. A well-trained staff will add to the level of confidence the community has in their police department and ensure succession planning is in place for eventual staff attrition.

### OBJECTIVES:

In order to provide law enforcement and crime prevention 24-hours a day, 365 days per year and seven days a week, while assuring officer safety, the City must ensure that at a minimum of at least two officers are constantly on duty. Currently patrol personnel are split into two squads. One squad is working 11 hour work days, with rotating days off. The second squad is working 12 hour shifts with rotating days off. This schedule provides flexibility and maneuverability among staff members, at the same time assisting in addressing our training mandates.

**CAPITAL OUTLAY** In FY 21/22, we are planning to replace In-Car Video cameras and body worn cameras for a newer updated system. Continue annual computer replacement, PD FS01 Server replacement and one new police vehicle and equipment.

## CHANGES OVER PREVIOUS YEAR:

### Personnel:

Regular and Reserve Officers: Staffing levels continue to be a concern with the desire to provide the upmost safety for our personnel and have at least two personnel on duty 24 hours day. At present, the department has two frontline supervisors, nine uniformed officers. During the year, one full-time officer position was added, two full time officers departed, the positions were filled with hiring from our reserve personnel. Currently 40% of our patrol staff has two years or less full time experience. In 2020, the police department handled 15,772 total incidents (calls for service and officer self-initiated activity) a 9% increase from 2019. We experienced increases in reports written, traffic stops, arrests, and citations issues. To augment the full-time staffing the department utilizes the support of Police Reserves Officers, who without their involvement the department would be exposed to increased personnel costs. We have ten (10) Reserve officers that includes seven (7) Level I reserve officers, in various stages of training. Only two have completed the Field Training Program.

Community Services Officer: This position continues to assist in the management of our property and evidence room, as well as providing leadership and guidance to our Animal Services unit. The current CSO has given notice of retirement scheduled for February, 2022. The budget includes hiring of a replacement in January 2022 to provide training.

Explorers: This youth program is in a rebuilding phase, and we currently have eight (8) explorers within our ranks. It continues to be one of the best recruitment tool available to a police department.

Volunteers in Police Service (VIPS): We currently have four volunteers in our volunteer program. We are actively recruiting additional participants. They continue to assist by providing vacation home checks, transporting information to the DA's office, court and DOJ, assisting in traffic control at events, or in emergencies.

### Operations:

Technology: We are continuing the process of upgrading our mobile computers in the patrol fleet with new Toughbook laptop computers to increase availability to new applications. We are in the process of upgrading our body worn cameras and in car camera systems. We continue to educate personnel on the usage of this technology.

The Department is continuing to use its Facebook page along with Nixile, and Twitter to communicate and stay connected with our residents, in an effort to better serve and protect them.

Crime Prevention: The department is continuing to move forward to adopt a strong crime prevention program by encouraging Neighborhood Watch, which is a program where neighbors join forces to keep an eye on suspicious activity and then report to the police department. Participation from the public is still a challenge.

**Training:** This continues to be a priority for the department to ensure POST mandates, preparing personnel for specialize enforcement area, such DUI, traffic, criminal investigations are completed. We are focus on succession planning to ensure personnel are capable and qualified to serve in supervisory or management positions.

**Police Administration:** Still currently consists of the Chief of Police and the Police Services Manager. We utilize reserve personnel and our Community Service Officer to augment the services we provide in Animal Services, pre-employment and concealed weapons permit investigations, as well as property room management.

## Expenditures: Police

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ PERSONAL SERVICES	\$ 1,526,450	\$ 1,476,007	\$ 1,835,515	\$ 2,028,158
▶ SUPPLIES & OTHER SERVICE	335,887	284,123	343,975	384,625
▶ GENERAL GOV. & COST CTR.	424,970	367,233	495,177	622,051
▶ CONTRIB. TO OTHER AGCYS	425	878	1,000	1,000
▶ CAP. OUTLAY MACH.& EQUIP	17,563	14,245	28,350	121,240
<b>Total</b>	<b>\$ 2,305,295</b>	<b>\$ 2,142,486</b>	<b>\$ 2,704,017</b>	<b>\$ 3,157,074</b>



## Activity: Animal Control

The overall goal of the Escalon Animal Control Division is to license, control and shelter dogs and other animals. This will be accomplished with the ethical, fair and humane treatment of all animals. The Department seeks community input to identify needs and to keep up-to-date with changing animal population trends.

### OBJECTIVES:

Educate the public about the laws and ordinances that pertain to animals and health issues. Continue to promote responsibility and compassion among pet owners. The Animal Control Officer will provide assistance by responding to complaints, issuing licenses, disposing of deceased animals, impounding of stray animals, investigation of animal bites, reporting cruelty to animals, and providing public education demonstrations.

**CAPITAL OUTLAY:** None

### CHANGES OVER PREVIOUS YEAR:

We currently have four part-time Animal Control Assistants. The level of staffing continues to stress operations, due to turnover in part time personnel, and the time involved in training new personnel. Even with this staffing level, the personnel continues to provide staffing for the hours our shelter is scheduled to operate. Training and maintaining adequate staffing is still a challenge.

Tremendous effort has been expended to assure more animals are adopted and/or fostered rather than euthanized. Outreach to local stores has yielded a place to "showcase" these animals to the public.

We continue explore new methods to complete canvassing of neighborhood to ensure all animals are licensed and accounted for, which will enable us to reunite any lost animals with their owners. We continue to enhance our accountability and tracking for animals in our shelter were implemented. A proactive approach has been taken with habitual offenders that fail to follow the licensing requirements. As mentioned within the Police narrative the CSO is providing leadership and guidance to our Animal Services unit.

## Expenditures: Animal Control

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ PERSONAL SERVICES	\$ 59,641	\$ 61,631	\$ 76,046	\$ 99,057
▶ SUPPLIES & OTHER SERVICE	27,619	28,329	33,380	34,580
▶ GENERAL GOV. & COST CTR.	25,512	18,313	25,991	33,580
▶ CAP. OUTLAY MACH.& EQUIP	4,080	0	2,000	0
<b>Total</b>	<b>\$ 116,852</b>	<b>\$ 108,274</b>	<b>\$ 137,417</b>	<b>\$ 167,217</b>

## Activity: Abatement

The Abatement activity is responsible for the City's weed, rubbish, and public nuisance abatement ordinance. Weeds, rubbish, and garbage are a detriment to the community's health and welfare as well as potential fire hazards.

### OBJECTIVES:

To notify property owners of needed weed, rubbish or public nuisance abatement actions, and to take any other necessary steps to ensure that the hazard is eliminated.

CHANGES OVER PREVIOUS YEAR: None.

## Expenditures: Abatement

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ SUPPLIES & OTHER SERVICE	\$ 9,805	\$ 31,596	\$ 4,700	\$ 11,500
▶ GENERAL GOV. & COST CTR.	167	0	0	794
<b>Total</b>	<b>\$ 9,972</b>	<b>\$ 31,596</b>	<b>\$ 4,700</b>	<b>\$ 12,294</b>



# Expenditures

Proposed FY 21-22 Budget  
Function: Transportation (Streets)

## Activity: Streets

The purpose of the Streets activity is to provide a safe, clean, convenient and aesthetically pleasing means of conveying both pedestrian and vehicular traffic in and around the City, and to enhance and protect the community's investment in the transportation system. Reconstruction, resurfacing, or new capital improvements are not provided in this portion of the budget.

### OBJECTIVES:

To provide for the maintenance of approximately 34.85 miles of streets and associated curb, gutter and sidewalk facilities. This includes street patching, seal coating and regular sweeping maintenance of streets. Residential and business areas are swept at least twice a month, with extra cleaning to all areas during the autumn season to protect the storm drainage system from blockage. Regulatory and informational signs are regularly installed, replaced, refurbished, and continuously monitored to ensure compliance. This includes traffic control lights and the painting of street regulatory striping and parking lots. The City has a Street Sweeping contract with an outside vendor.

**CAPITAL OUTLAY:** Ford F-150 truck and a Bobcat/ Skidsteer for Public works to work in tighter areas like alley ways and alongside homes and businesses

**CHANGES OVER PREVIOUS YEAR:** Installation of a speed hump on the east end of Yosemite Ave. Sidewalk installation project on Yosemite Ave. in front of Dent school. Repaved Walnut Ave after a waterline installation along with new sidewalks in numerous locations.

## Expenditures: Streets

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ PERSONAL SERVICES	\$ 72,624	\$ 70,428	\$ 83,541	\$ 122,962
▶ SUPPLIES & OTHER SERVICE	72,141	41,072	116,050	95,950
▶ GENERAL GOV. & COST CTR.	56,661	43,438	54,899	76,395
▶ CAP. OUTLAY MACH. & EQUIP	0	0	80,000	108,000
<b>Total</b>	<b>\$ 201,425</b>	<b>\$ 154,937</b>	<b>\$ 334,490</b>	<b>\$ 403,307</b>

## Activity: Street Trees & Landscaping

The Street Trees and Landscaping activity provides for the development and maintenance of street trees and landscaping within the public right-of-way.

### OBJECTIVES:

To maintain approximately 825 trees within the City right-of-way. Contracted spraying is performed as necessary for insect control. Both contract and City forces are on a scheduled basis do tree trimming and/or removal maintenance.

**CAPITAL OUTLAY:** None

**CHANGES OVER PREVIOUS YEAR:** Removal of 17 trees along McHenry Ave for pedestrian safety and also for vehicle site distance. Replaced tree wells with concrete for pedestrian ADA and safety compliance.

## Expenditures: Transportation - Street Trees & Landscaping

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ SUPPLIES & OTHER SERVICE	\$ 23,617	\$ 20,893	\$ 31,450	\$ 31,450
▶ GENERAL GOV. & COST CTR.	0	0	148	57
<b>Total</b>	<b>\$ 23,617</b>	<b>\$ 20,893</b>	<b>\$ 31,598</b>	<b>\$ 31,507</b>

## Activity: Street Lighting

The Street Lighting activity provides for the installation, maintenance and operation of streetlights.

### LEVEL OF SERVICE:

Street lighting is provided by contract with Pacific Gas and Electric Company, Modesto Irrigation District, and Caltrans. The current estimated inventory of lights supported by the General Fund is 454 lights.

**CHANGES OVER PREVIOUS YEAR:** Purchase of new LED replacement heads for better lighting and for the safety of our residents.

## Expenditures: Street Lighting

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ SUPPLIES & OTHER SERVICE	\$ 84,569	\$ 78,483	\$ 104,100	\$ 104,100
▶ GENERAL GOV. & COST CTR.	202	375	315	363
<b>Total</b>	<b>\$ 84,771</b>	<b>\$ 78,858</b>	<b>\$ 104,415</b>	<b>\$ 104,463</b>





# Expenditures

Proposed FY 21-22 Budget  
Function: Development Services

## Activity: Planning, Building, Engineering

Together, the three divisions of the Development Services Department provide for all regulatory functions concerning land use and project development on public and private property within the City limits.

### OBJECTIVES:

The Development Services Department functions as a one-stop permitting location for the Planning, Building Safety, and Engineering activities. It also acts as a clearinghouse for development projects, coordinating plan submittals to all involved divisions, departments and agencies, including Engineering, Public Works, Police, Fire, Health, Air Pollution Control, Caltrans, Water, Wastewater, Storm Drainage, Public Utilities, etc. The Development Services Manager currently oversees the various activities and personnel within the Department.

The portion of Building and Safety is responsible for working with construction professionals and the community. The activity relating to structural plan review of complex commercial and industrial projects are performed by consultant engineers and plan checkers. All other plan review, as well as field inspection of all building-permitted projects are performed by a professional consulting firm that provides a part-time Building Official or Building Inspector, on a regular weekly schedule.

Engineering activity is performed by the City Engineer as services are needed. The Engineering Division is responsible for public infrastructure and improvements and related records, standards, enterprise fee schedules and other related activities pertaining to public property and the public right-of-way. Engineering staff is currently by contract.

The Planning activity is responsible for maintaining and implementing the City's General Plan. It also is responsible for local environmental review for new residential, commercial, and industrial projects, subdivision/mapping, and zoning and growth ordinances. Staff provides support to the Planning Commission, consisting of five (5) members appointed by the City Council who are responsible for recommending means to the City Council, to achieve the goals of the General Plan and land-use decisions for development.

Current staffing includes the Development Services Manager, Assistant Planner, and Office Specialist II. In addition to working in Development Services, the Office Specialist II also provides technical and administrative support to the Public Works Department. Development Services also serves as the primary point of contact for the City's economic development, business licensing, storm water, refuse and recycling, grant writing, and code enforcement activities.

CAPITAL OUTLAY: None.

CHANGES OVER PREVIOUS YEAR: None.

## Expenditures: Development Services Total

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ PERSONAL SERVICES	\$ 289,959	\$ 282,001	\$ 328,181	\$ 354,207
▶ SUPPLIES & OTHER SERVICE	156,280	124,264	188,700	242,833
▶ GENERAL GOV. & COST CTR.	79,284	68,247	78,625	91,703
<b>Total</b>	<b>\$ 525,524</b>	<b>\$ 474,513</b>	<b>\$ 595,506</b>	<b>\$ 688,743</b>

## Expenditures: Planning

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ PERSONAL SERVICES	\$ 97,353	\$ 94,781	\$ 110,091	\$ 131,507
▶ SUPPLIES & OTHER SERVICE	59,146	23,846	87,350	117,433
▶ GENERAL GOV. & COST CTR.	26,831	23,921	27,258	37,075
<b>Total</b>	<b>\$ 183,330</b>	<b>\$ 142,549</b>	<b>\$ 224,699</b>	<b>\$ 286,015</b>

## Expenditures: Building Safety

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ PERSONAL SERVICES	\$ 90,856	\$ 88,423	\$ 103,006	\$ 108,202
▶ SUPPLIES & OTHER SERVICE	49,382	57,686	53,800	73,800
▶ GENERAL GOV. & COST CTR.	24,621	21,326	23,644	28,640
<b>Total</b>	<b>\$ 164,859</b>	<b>\$ 167,434</b>	<b>\$ 180,450</b>	<b>\$ 210,642</b>

## Expenditures: Engineering

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ PERSONAL SERVICES	\$ 101,750	\$ 98,797	\$ 115,084	\$ 114,497
▶ SUPPLIES & OTHER SERVICE	47,752	42,732	47,550	51,600
▶ GENERAL GOV. & COST CTR.	27,832	23,000	27,723	25,988
<b>Total</b>	<b>\$ 177,334</b>	<b>\$ 164,530</b>	<b>\$ 190,357</b>	<b>\$ 192,085</b>

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# Expenditures

Proposed FY 21-22 Budget  
Function: Culture & Leisure

## Activity: Parks

The City's Parks provide valuable open space and recreational opportunities for both young and adult residents.

### OBJECTIVES:

The service goal of this activity is to provide for general maintenance and improvements of park grounds including Hogan-Ennis Sports Complex, two Main Street sites, Latta Park, Sanchez Park, the Community Center Park, Brentwood Park, Reed Manor Park, the Pioneer Street Parkway, Sunrise Terrace Park, Crossroads Park and other park areas yet to be developed.

**CAPITAL OUTLAY:** None.

### CHANGES OVER PREVIOUS YEAR:

Installation of three new back stops at Hogan-Ennis Park, Sanchez Park/Basin and at Shadowood Park/Basin.

## Expenditures: Parks

### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ PERSONAL SERVICES	\$ 40,442	\$ 39,150	\$ 47,339	\$ 43,532
▶ SUPPLIES & OTHER SERVICE	69,809	62,669	74,600	85,900
▶ GENERAL GOV. & COST CTR.	30,647	25,477	29,479	31,180
<b>Total</b>	<b>\$ 140,898</b>	<b>\$ 127,296</b>	<b>\$ 151,418</b>	<b>\$ 160,612</b>

## Activity: Recreation

The overall goal of the Escalon Recreation Department is to create and develop an adequate and complete system of recreation programs and facilities for all ages within the City of Escalon. This will be accomplished by embracing the values of pride, professionalism and integrity. The Recreation Department seeks community input to identify community needs and to keep abreast of changing trends. Volunteers are expected to promote a positive attitude toward recreation and instill community confidence in the Recreation Department.

### OBJECTIVES:

The department provides Recreation Coordinators for the organization and supervision of recreational activities. In addition, a Recreation Commission serves as an advisory board to the Recreation Department. The Recreation Department offers activities to youths and adults throughout the year. Ongoing programs include but are not limited to, baseball, softball, soccer, swimming, basketball, flag football, and other miscellaneous activities.

**CAPITAL OUTLAY: None**

## Expenditures: Recreation

### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ PERSONAL SERVICES	\$ 84,044	\$ 67,570	\$ 108,367	\$ 133,161
▶ SUPPLIES & OTHER SERVICE	29,387	23,156	34,070	37,565
▶ GENERAL GOV. & COST CTR.	24,573	16,647	24,676	10,318
▶ RECREATION EXPENSE	96,747	45,434	111,650	108,650
<b>Total</b>	<b>\$ 234,752</b>	<b>\$ 152,807</b>	<b>\$ 278,763</b>	<b>\$ 289,694</b>



## Activity: Library

The Library serves as a cultural center for the community by offering a varied collection of books, periodicals, and recordings for adults and children.

### OBJECTIVES:

The library is not a City department or a function of the City, but a part of the Library system of San Joaquin County. The library activity is performed by the County through a contract with the City of Stockton. The City of Escalon participates by providing a building, facility maintenance, and capital outlay expenses (excluding the purchase of books, periodicals, and recordings). The library will be open to the public twenty-one (21) hours per week during this fiscal year.

**CAPITAL OUTLAY:** None

**CHANGES OVER PREVIOUS YEAR:** Replacement of the HVAC systems and additional of solar canopies.

## Expenditures: Library

### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ PERSONAL SERVICES	\$ 4,030	\$ 4,106	\$ 5,438	\$ 5,604
▶ SUPPLIES & OTHER SERVICE	35,175	28,862	50,950	49,700
▶ GENERAL GOV. & COST CTR.	6,049	4,703	7,788	8,628
<b>Total</b>	<b>\$ 45,254</b>	<b>\$ 37,671</b>	<b>\$ 64,176</b>	<b>\$ 63,932</b>

## Activity: Community Center

The Community Center is an 8,839 square foot facility that members of the general public can hold social, recreational or other functions of a public or private nature. It also provides a suitable location for service organizations or clubs to hold operational, educational or social activities.

### OBJECTIVES:

The service goal of this activity is to maintain the Community Service Center in a clean manner for various bookings.

The Community Service Center is reserved for the senior lunch program two days per week, throughout the year. The Senior Lunch Program and the Recreation Department utilize the facility on a regular basis throughout the year. Rentals are also available for various one time events.

**CAPITAL OUTLAY:** None.

**CHANGES OVER PREVIOUS YEAR:** None.

## Expenditures: Community Center

### Data

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ PERSONAL SERVICES	\$ 19,379	\$ 17,525	\$ 33,253	\$ 28,735
▶ SUPPLIES & OTHER SERVICE	42,381	31,217	59,740	67,115
▶ GENERAL GOV. & COST CTR.	10,236	7,005	14,462	18,906
<b>Total</b>	<b>\$ 71,996</b>	<b>\$ 55,747</b>	<b>\$ 107,455</b>	<b>\$ 114,756</b>

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# Expenditures

Proposed FY 21-22 Budget  
Function: Lighting & Landscape Districts

## Activity: LLD Expenditures

The Lighting and Landscape District activity provides for assessments for maintenance, improvements and services for the Sunrise Terrace District, the Belleterra Estates District, the Westwood Country District and the Estates.

### OBJECTIVES:

To set aside the required funds needed to perform the maintenance, improvements and services in accordance with adopted policy.

**CHANGES OVER PREVIOUS YEAR:** New landscape contract for Belleterra and the Estates districts.

## Expenditures: LLD 96-1-Sunrise

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ SUPPLIES & OTHER SERVICE	\$ 9,570	\$ 7,816	\$ 8,550	\$ 12,045
▶ GENERAL GOV. & COST CTR.	546	384	384	400
▶ TAXES	97	99	99	99
<b>Total</b>	<b>\$ 10,213</b>	<b>\$ 8,299</b>	<b>\$ 9,033</b>	<b>\$ 12,544</b>

## Expenditures: LMD 01-1-Bellaterra

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ SUPPLIES & OTHER SERVICE	\$ 38,824	\$ 37,575	\$ 31,322	\$ 55,415
▶ GENERAL GOV. & COST CTR.	3,197	1,112	1,399	1,400
▶ TAXES	419	429	408	680
<b>Total</b>	<b>\$ 42,440</b>	<b>\$ 39,116</b>	<b>\$ 33,129</b>	<b>\$ 57,495</b>

## Expenditures: LMD 02-02-Westwood

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ SUPPLIES & OTHER SERVICE	\$ 21,538	\$ 19,674	\$ 19,764	\$ 22,587
▶ GENERAL GOV. & COST CTR.	1,131	1,000	1,334	1,400
▶ TAXES	232	257	230	251
<b>Total</b>	<b>\$ 22,902</b>	<b>\$ 20,931</b>	<b>\$ 21,328</b>	<b>\$ 24,238</b>

## Expenditures: LMD The Estates

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ SUPPLIES & OTHER SERVICE	\$ 7,877	\$ 8,492	\$ 7,620	\$ 13,225
▶ GENERAL GOV. & COST CTR.	361	309	412	415
▶ TAXES	93	101	93	148
<b>Total</b>	<b>\$ 8,332</b>	<b>\$ 8,901</b>	<b>\$ 8,125</b>	<b>\$ 13,788</b>

## Expenditures: Bad-The Estates

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ SUPPLIES & OTHER SERVICE	\$ 1,243	\$ 1,114	\$ 1,950	\$ 1,981
▶ GENERAL GOV. & COST CTR.	49	166	221	239
▶ TAXES	51	52	51	43
<b>Total</b>	<b>\$ 1,343</b>	<b>\$ 1,332</b>	<b>\$ 2,222</b>	<b>\$ 2,263</b>

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# Expenditures

Proposed FY 21-22 Budget  
Function: Public Utilities - Water

## Activity: Water

The Water activity is responsible for providing an adequate supply of clean, safe, and high quality water for domestic, industrial, and fire protection purposes. The water sources and distribution system are tested and maintained to meet quantity and quality demands for future community needs.

### OBJECTIVES:

The service goal of this activity is to deliver water to 2256 residential and 171 commercial, industrial customers and 27 irrigation areas. The City consumes approximately, on average, 180 gallons per day per resident. Approximately 298 fire hydrants are available for fire protection. Personnel are available at all times to handle water service emergencies. Chlorine is used for disinfection. Water quality is consistently monitored to ensure safe, high quality drinking water per state and federal regulatory requirements.

CAPITAL OUTLAY: None

CHANGES OVER PREVIOUS YEAR: None

## Expenditures: Water

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ PERSONAL SERVICES	\$ 485,276	\$ 339,492	\$ 417,460	\$ 423,463
▶ SUPPLIES & OTHER SERVICE	306,941	203,293	284,339	298,139
▶ GENERAL GOV. & COST CTR.	245,795	188,181	262,427	280,191
▶ TAXES	181,089	0	0	0
▶ CONTRIB. TO OTHER AGCYS	17,437	31,610	26,000	32,000
▶ CAP. OUTLAY MACH.& EQUIP	0	32,594	42,500	0
<b>Total</b>	<b>\$ 1,236,537</b>	<b>\$ 795,170</b>	<b>\$ 1,032,726</b>	<b>\$ 1,033,793</b>

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# Expenditures

Proposed FY 21-22 Budget  
Function: Domestic and Industrial Sewer

## Activity: Wastewater Collection & Treatment System

The Municipal Wastewater activity protects public health through the safe collection and treatment of municipal sewage. The cost of this service is provided by the users on an equitable basis.

The Industrial Wastewater activity provides for the safe and efficient conveyance and treatment of industrial wastewater through the system. The cost of this service is provided by the users on an equitable basis.

### OBJECTIVES:

This program provides continuous collection and treatment of approximately .50 million gallons of Municipal wastewater daily from 2,473 residential and commercial connections. It provides preventative and corrective maintenance of fourteen (14) pumps at seven (7) lift stations including the cleaning of wet wells. Service includes regular inspection, cleaning, and repairing of sewer lines, and responding to main line stoppages 24 hours, seven days a week. Continuous monitoring and testing of the wastewater are performed to ensure effective treatment and compliance with state requirements. Levee and pond maintenance is performed by the removal of weeds and indigestible debris.

The Fat Oils and Grease (FOG), program assists the City in educating and holding businesses accountable for their grease disposal to improve the stability, reliability, and functionality of the sewer system. Types of businesses that generate fats, oils, and grease that clog sewer lines include: restaurants, schools, churches, shopping malls, and assisted living facilities. While grease interceptors do not apply to all businesses on the list, education, training, and monitoring do apply to all. An effective FOG program involves: maintaining an accurate inventory of locations, contact information, and grease extraction devices, conducting inspections of grease devices, monitoring required device maintenance and training logs, educating businesses on FOG responsibilities, issuing violations and enforcements, determining effectiveness of program through samples and results, and analyzing data.

The program also provides for the conveyance and treatment of over 250 million gallons annually of Industrial wastewater. Industrial wastewater enters the City system on a seasonal basis from two major dischargers. Service includes performing preventative and corrective maintenance on a lift station with two pumps and approximately 2½ miles of associated pipeline. Personnel and equipment are available 24 hours per day on an on-call basis. Dike, levee and pond maintenance is performed by the removal of weeds, non-decomposable debris and annual bio-solids removal from treatment ponds. Continuous monitoring and testing of the wastewater is performed to ensure effective treatment and compliance with state requirements.

**CAPITAL OUTLAY:** Annual aerator replacements for both the municipal and industrial treatment.

**CHANGES OVER PREVIOUS YEAR:** 2 new 24" Fresno water vales to transfer industrial waste into industrial ponds 1-4.

## Expenditures: Sewer Totals

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ PERSONAL SERVICES	\$ 461,881	\$ 325,624	\$ 409,665	\$ 404,831
▶ SUPPLIES & OTHER SERVICE	1,058,866	714,270	1,137,490	1,115,990
▶ GENERAL GOV. & COST CTR.	275,194	212,170	311,640	325,722
▶ TAXES	287,413	0	0	0
▶ CONTRIB. TO OTHER AGCYS	22,835	24,303	25,000	25,000
▶ CAP. OUTLAY MACH.& EQUIP	7,028	74,641	140,500	77,800
▶ LOAN CHARGES	6,045	0	0	0
<b>Total</b>	<b>\$ 2,119,261</b>	<b>\$ 1,351,007</b>	<b>\$ 2,024,295</b>	<b>\$ 1,949,343</b>

## Expenditures: Sewer - Industrial

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ PERSONAL SERVICES	\$ 215,636	\$ 155,552	\$ 192,885	\$ 183,352
▶ SUPPLIES & OTHER SERVICE	767,637	530,979	783,700	751,700
▶ GENERAL GOV. & COST CTR.	151,763	110,021	156,803	150,694
▶ TAXES	64,195	0	0	0
▶ CONTRIB. TO OTHER AGCYS	20,210	21,251	20,000	20,000
▶ CAP. OUTLAY MACH.& EQUIP	3,514	28,031	60,000	44,900
▶ LOAN CHARGES	6,045	0	0	0

## Expenditures: Sewer - Municipal

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ PERSONAL SERVICES	\$ 246,245	\$ 170,071	\$ 216,779	\$ 221,479
▶ SUPPLIES & OTHER SERVICE	291,228	183,290	353,790	364,290
▶ GENERAL GOV. & COST CTR.	123,431	102,149	154,837	175,028
▶ TAXES	223,217	0	0	0
▶ CONTRIB. TO OTHER AGCYS	2,625	3,053	5,000	5,000
▶ CAP. OUTLAY MACH.& EQUIP	3,514	46,610	80,500	32,900
<b>Total</b>	<b>\$ 890,260</b>	<b>\$ 505,173</b>	<b>\$ 810,906</b>	<b>\$ 798,697</b>

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# Expenditures

Proposed FY 21-22 Budget  
Function: Storm Water

## Activity: Storm Water

The purpose of the Storm Water activity is to prevent flooding by removing storm water from our community. This is accomplished by providing a collection system and conveying the storm water to various drainage basins and irrigation facilities located throughout the City.

### OBJECTIVES:

To provide for the maintenance and operation of the storm water system. This includes curb and gutter; drain inlets, nine (9) retention basins, associated pipeline, and thirteen (13) pumping facilities with twenty-one (21) pumps. Extra drain inlet cleaning is done during the autumn season to protect the storm water system from clogging.

The City of Escalon is subject to the State Water Resources Control Board National Pollutant Discharge Elimination System (NPDES) General Permit for (MS4s). It's a phased, five year permit with a goal to protect storm water quality. The City completes year 8 on June 30, 2021. The permit dictates the City implement the following program elements: Education and Outreach Program, Public Involvement and Participation, Illicit Discharge Detection and Elimination, Construction Site Storm Water Runoff Control Program, Pollution Prevention/Good Housekeeping, Post Construction Storm Water Management Program, Water Quality Monitoring, and Program Effectiveness Assessment and Improvement. Since the State has not issued a new permit, the City will continue with the current program for a 9th year or until a new permit is issued. The new permit is anticipated to release by early 2022/ The requirements for Year Nine (9) include:

- Conduct Education & Outreach Survey
- Conduct Quarterly inspections, visual monitoring, and remedial action for City owned/operated facilities/programs
- Disseminate educational materials to public, residents, contractors, students, and commercial businesses
- Annual training and testing for staff
- Update website, outfall inventory, construction site inventory, storm drain system assessment, and chemical usage report
- Track inspection results, illicit discharges, number of trainings, number of educational flyers distributed, amount of trash collected at clean up events, number of participants at clean up events, number of curb miles swept, amount of trash removed by street sweeping, number of enforcement activities, number of SSOs, number of sewer improvements, number of FOG permit holders were inspected, number of FOG violations issued, number of hours spent cleaning sewer system, and amount of green waste collected
- Sample any flowing outfalls during dry weather
- Quarterly storm water sampling and testing
- Document construction site inspections
- Document SWPPP inspections prior to rain events
- Complete program effectiveness assessment
- Complete and submit annual report



Under originally adopted Attachment G of the 2013 NPDES MS4 permit, Escalon was exempt from water quality testing. Despite continued efforts to remain exempt, Escalon was added to the list of cities required to quarterly test storm water samples under the regulations of a revised Attachment G. Storm water sampling equipment and testing cost is included in the FY 21/22 Budget.

Budget needed for staff time, professional services (WGR), trainings, and permit compliance (street sweeping, FOG implementation, storm drain buttons, sewer improvements, sampling lab costs, etc.)

**CAPITAL OUTLAY: None.**

**CHANGES OVER PREVIOUS YEAR: None.**

## Expenditures: Storm Water

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ PERSONAL SERVICES	\$ 107,057	\$ 73,897	\$ 88,019	\$ 90,992
▶ SUPPLIES & OTHER SERVICE	42,991	22,216	59,350	60,850
▶ GENERAL GOV. & COST CTR.	56,827	39,917	47,166	59,714
▶ TAXES	61,245	18,479	18,900	18,900
▶ CONTRIB. TO OTHER AGCYS	5,692	5,994	5,000	5,000
<b>Total</b>	<b>\$ 273,812</b>	<b>\$ 160,504</b>	<b>\$ 218,435</b>	<b>\$ 235,456</b>

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# Expenditures

Proposed FY 21-22 Budget  
Function: Public Transit

## Activity: Public Transit

*eTrans* is the City's transit system and is provided under contract with the City of Modesto under an intergovernmental agreement as of July 1, 2020. This agreement is expected to be assigned to the Stanislaus Regional Transit Authority (StanRTA) effective July 1, 2021. StanRTA has a current subcontract with National Express Transit Corporation through June 30, 2021 of which they intend to extend through December 31, 2021. There is a new request for proposals that would consolidate the City of Modesto, City of Escalon and Stanislaus County contracts for fixed route and demand response into one. As part of this contract, *eTrans* is a part of the current Modesto Area Express (MAX) system, which allows for seamless travel throughout Escalon, Modesto, Ceres and Salida. The services include a local dial-a-ride service within the City limits and a deviated fixed route service, Route 35 between Escalon Park and Ride Lot and Modesto, three times each weekday. Limited service is provided between Escalon and Manteca through RTD Van Go!, which is an on-demand service to connects people throughout rural San Joaquin County to fixed route transit in the cities and County Hopper Route 95 which travels from Escalon, to Manteca and Stockton, Monday through Friday.

*eTrans* is managed by the Transit Coordinator whom reports to the City Manager/Finance Director/Human Resources Administrator. *eTrans* utilizes State Transportation Development Act (TDA), farebox revenue, Measure K and Federal Transit Administration (FTA) funding and receives no general fund support.

The new SJCOG TDA Policy states that cities under 25,000 in population must use at a minimum of 25% of LTF for public transit purposes. This will result in the City creating a "Public Transit Reserve Account" since the City does not need that much LTF to support its operations. The City continues to have two funding sources that will be incorporated into this budget – State of Good Repair and Low Carbon Transit Options Program funding. Additionally, the City will resume using FTA Section 5311 funding and due to the Novel Coronavirus pandemic, the City will receive FTA CARES Act, CRRSA and ARA funding to support transit operations and any COVID-19 related activities to keep people safe when riding *eTrans* and there is anticipated to be additional costs associated with the use of *eTrans*. As a result, there will be no LTF used in public transit operations this fiscal year.

### OBJECTIVES:

The *eTrans* service serves an estimated population area of 7,478 (2020 California Department of Finance estimates) and serves a service area of 2.2 square miles. This service area includes the City limits. This service consists of a local dial-a-ride service that serves the entire City limits and a connection to StaRT Riverbank Dial-A-Ride and StaRT Eastside Shuttle at Jacob Meyers Park. A deviated fixed route also operates to Modesto with connections to MAX, Modesto Area Dial-A-Ride and StaRT. Finally, service is provided to the Escalon Community Service Center for seniors traveling to the senior lunch program. Service is provided Monday through Friday from 8:15 a.m. to 5:15 p.m. No Saturday, Sunday or Holiday service is provided. Holidays include New Years Day, Presidents' Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

**CAPITAL OUTLAY:** Continued purchase of passenger amenities and replacement vehicles using grant funds from San Joaquin Council of Governments (SJCOG) through the Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) program are proposed. Project consist purchase of bus stop signs, purchase of benches for bus stops and operations costs associated with next bus equipment. These funds must be spent down by June 30, 2024.

**CHANGES OVER PREVIOUS YEAR:** The new SJCOG TDA Policy states that cities under 25,000 in population must use at a minimum of 25% of LTF for public transit purposes. This will result in the City creating a “Public Transit Reserve Account” since the City does not need that much LTF to support its operations. The City continues to have two funding sources that will be incorporated into this budget – State of Good Repair and Low Carbon Transit Options Program funding. Additionally, the City will resume using FTA Section 5311 funding and due to the Novel Coronavirus pandemic, the City will receive FTA CARES Act, CRRSA and ARA funding to support transit operations and any COVID-19 related activities to keep people safe when riding eTrans and there is anticipated to be additional costs associated with the use of eTrans. As a result, there will be no LTF used in public transit operations.

## Expenditures: Public Transit

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ PERSONAL SERVICES	\$ 5,973	\$ 9,413	\$ 6,124	\$ 12,951
▶ SUPPLIES & OTHER SERVICE	117,022	97,061	148,762	155,609
▶ GENERAL GOV. & COST CTR.	6,663	4,264	5,685	6,000
▶ TAXES	37,651	0	0	0
▶ CAP. OUTLAY MACH.& EQUIP	0	2,769	248,000	248,000
<b>Total</b>	<b>\$ 167,309</b>	<b>\$ 113,507</b>	<b>\$ 408,571</b>	<b>\$ 422,560</b>

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# Expenditures

Proposed FY 21-22 Budget  
Function: Debt Service

## Activity: Civic Center

The Civic Center Debt Service activity provides for payment to the Union Bank of California for \$4,399,347 for the purchase and improvements to the City's Civic Center. Payments on this Loan are the responsibility of the Developer Impact Fees and General Fund reserves.

**OBJECTIVES:** Assure the payment of the interest and principle in accordance with adopted policy.

**CHANGES OVER PREVIOUS YEAR:** None.

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ TAXES	\$ 1,385	\$ 1,245	\$ 2,000	\$ 1,600
▶ LOAN CHARGES	121,922	111,409	121,922	121,922
<b>Total</b>	<b>\$ 123,307</b>	<b>\$ 112,654</b>	<b>\$ 123,922</b>	<b>\$ 123,522</b>

## Activity: Community Center

The Community Center Debt Service activity provides for payment to the Union Bank of California for \$1,564,864 for the improvements to the City's Community Center. Payments on this Loan are the responsibility of the Developer Impact Fees and General Fund reserves.

**OBJECTIVES:** Assure the payment of the interest and principle in accordance with adopted policy.

**CHANGES OVER PREVIOUS YEAR:** None.

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ LOAN CHARGES	\$ 41,854	\$ 38,648	\$ 41,856	\$ 41,855
<b>Total</b>	<b>\$ 41,854</b>	<b>\$ 38,648</b>	<b>\$ 41,856</b>	<b>\$ 41,855</b>



### Activity: Energy Lease Program

The Energy Lease Debt Service activity provides for payment to Sterling Bank for \$2,905,796 for multiple energy projects including building lightings, HVAC, solar canopies at City Hall, Police Department, Public Works Corporation Yard, Library and the Community Center, with the installation of an EV Charger at Main Street Park. Payments on this Lease will come from electricity savings.

**OBJECTIVES:** Assure the payment of the interest and principle in accordance with adopted policy.

**CHANGES OVER PREVIOUS YEAR:** New financing

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ TAXES	\$ 0	\$ 1,312	\$ 0	\$ 0
▶ LOAN CHARGES	56,265	0	0	140,941
<b>Total</b>	<b>\$ 56,265</b>	<b>\$ 1,312</b>	<b>\$ 0</b>	<b>\$ 140,941</b>

### Activity: Water Loan - Revenue Bonds

The Water Loan activity provides for payment to the State Department of Water Resources for the design and construction of Well #1A (SRF-18). The city entered into an agreement with the California State Water Resource Control Board (State Water Board) as part of the construction/implementation project of Well No. 1A improvement project. The approved funding for the testing and design was \$450,000 and the city is currently submitting for the construction loan of \$1,400,000.

In fiscal year 2019-2020 the 1984 Safe Drinking Water Bond (SDWBL 84) was paid in full. The proceeds were used for water improvements to meet California's safe water standards.

**OBJECTIVES:**

Assure the payment of the interest and principle in accordance with adopted policy and state regulations.

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ LOAN CHARGES	\$ 3,433	\$ 26,430	\$ 52,861	\$ 52,860
<b>Total</b>	<b>\$ 3,433</b>	<b>\$ 26,430</b>	<b>\$ 52,861</b>	<b>\$ 52,860</b>

### Activity: Water Lease - Energy Lease

The Energy Lease Debt Service activity provides for payment to Sterling Bank for \$1,612,159 for the citywide meter swapout to auto read meters.

**OBJECTIVES:**

Assure the payment of the interest and principle in accordance with adopted policy and state regulations through our adopted rates.

**CHANGES OVER PREVIOUS YEAR:** New financing

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ LOAN CHARGES	\$ 0	\$ 0	\$ 0	\$ 79,810
<b>Total</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 79,810</b>

### Activity: Sewer Industrial Revenue Bond

The Sewer Industrial Revenue Bond activity provides for payment to the Union Bank of California for \$825,000 for the improvements to the City’s Sewer Collection and Treatment Plant. 2018 Wastewater Revenue Refunding – 2000 CSCDA Refunding, 15 year with JP Morgan Chase – 4/1/21 par call 3.27% - Amount of refunding: \$498,315.00.

**OBJECTIVES:**

Assure the payment of the interest and principle in accordance with adopted policy and state regulations through our adopted rates.

**CHANGES OVER PREVIOUS YEAR: None**

Expand All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ TAXES	\$ 0	\$ 0	\$ 3,000	\$ 1,500
▶ LOAN CHARGES	17,909	49,078	51,578	54,210
<b>Total</b>	<b>\$ 17,909</b>	<b>\$ 49,078</b>	<b>\$ 54,578</b>	<b>\$ 55,710</b>

### Activity: Sewer Municipal Revenue Bond & Energy Lease

The Sewer Municipal Revenue Bond -2018 Wastewater Revenue Refunding, \$3.3 mm of new money for New McHenry Lift Station and Sewer Trunkline Rehabilitation. 15 year with JP Morgan Chase – 4/1/21 par call 3.27% Amount of funding: \$3,369,694.00.

The Energy Lease Debt Service activity provides for payment to Sterling Bank for \$928,757 for the solar canopies at the wastewater treatment plant to support the municipal sewer operations.

**OBJECTIVES:** Assure the payment of the interest and principle in accordance with adopted policy and state regulations through our adopted rates.

**CHANGES OVER PREVIOUS YEAR: New Leasing**

Collapse All	2019-20 Actual	2020-21 Actuals to Date	2020-21 Budget	2021-22 Proposed Budget
▶ TAXES	\$ 1,320	\$ 1,285	\$ 0	\$ 0
▼ LOAN CHARGES	110,254	284,166	284,166	329,395
D.S. EQUIP LEASE RET.OF PRINCI	0	0	0	21,700
D.S. EQUIP. LEASE INTEREST EXP	0	0	0	23,525
D.S. SWM BOND RET. OF PRINCIP.	0	184,901	184,901	191,000
D.S. SWM BOND INTEREST EXP	105,166	99,265	99,265	93,170
D.S. SWM BOND LOAN FEE AMORT	5,088	0	0	0
<b>Total</b>	<b>\$ 111,574</b>	<b>\$ 285,451</b>	<b>\$ 284,166</b>	<b>\$ 329,395</b>

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# Capital Improvement Program

Proposed FY 21-22 Budget Capital Improvement Summary

## CAPITAL IMPROVEMENT SUMMARY

	PROPOSED BUDGET FY 2021/2022					FY	FY	Future
	Total Project Cost	Project Cost (Contractor, Advertise, Misc)	Contract Engineer (Plan documents, inspections)	Public Works Staff Time Credit	Gen. Govt Charge (Admin)	2022/2023	2023/2024	Planning
URBAN CORE DEVELOPMENT	\$0	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0
COMMUNITY BUILDINGS & FACILITIES	\$30,500	\$29,000	\$0	\$1,000	\$500	\$0	\$45,000	\$1,050,000
STREETS	\$1,829,950	\$1,598,000	\$221,000	\$9,500	\$1,450	\$3,070,000	\$220,000	\$1,600,000
PARKS	\$415,300	\$404,300	\$2,000	\$8,500	\$500	\$12,000	\$0	\$13,287,811
WATER	\$2,344,250	\$2,095,000	\$237,500	\$7,750	\$4,000	\$3,136,000	\$2,574,741	\$6,333,000
SEWER	\$3,711,500	\$2,125,000	\$1,580,000	\$4,250	\$2,250	\$2,990,000	\$770,000	\$1,190,000
STORM	\$30,500	\$25,000	\$5,000	\$250	\$250	\$130,000	\$0	\$0
<b>TOTAL</b>	<b>\$8,362,000</b>	<b>\$6,276,300</b>	<b>\$2,045,500</b>	<b>\$31,250</b>	<b>\$8,950</b>	<b>\$9,838,000</b>	<b>\$3,609,741</b>	<b>\$23,460,811</b>

### FUND SOURCE USED FOR THE ABOVE PROJECTS

General Fund	\$182,571					\$0	\$0	\$0
Developer Impact Fees - Library	\$0					\$0	\$0	\$0
Developer Impact Fees - Police	\$15,750					\$0	\$0	\$0
Developer Impact Fees - City Hall	\$0					\$0	\$0	\$0
Developer Impact Fees - Public Works	\$0					\$0	\$0	\$1,050,000
Developer Impact Fees - Parks	\$121,896					\$0	\$0	\$0
Developer Impact Fees - Recreation	\$121,896					\$0	\$0	\$0
In-Lieu of Low Income Housing	\$0					\$0	\$0	\$0
Special Districts	\$0					\$0	\$0	\$0
HUD-CDBG	\$3,688					\$0	\$0	\$0
Grant Funding	\$0					\$0	\$0	\$0
Traffic Mitigation Fee	\$20,000					\$0	\$0	\$0
Local Transportation Fund	\$100,000					\$200,000	\$0	\$0
Gas Tax	\$495,550					\$0	\$0	\$0
Measure K	\$1,214,400					\$20,000	\$20,000	\$0
Police Funding SLESF/911/RAN	\$0					\$0	\$0	\$0
Flexible Congestion Relief	\$0					\$0	\$0	\$0
Storm Water Depreciation	\$30,500					\$80,000	\$0	\$0
Storm Drainage Connection	\$0					\$50,000	\$0	\$0
Storm Water Fund	\$0					\$0	\$0	\$0
Sewer Connection	\$0					\$0	\$0	\$0
Sewer Industrial	\$350,500					\$360,000	\$360,000	\$360,000
Sewer Depreciation	\$306,500					\$65,000	\$70,000	\$75,000
Sewer Municipal Fund	\$0					\$0	\$0	\$0
Sewer Debt Service Fund	\$1,654,500					\$2,255,000	\$0	\$0
Surface Water Connection Funds	\$0					\$0	\$654,000	\$0
Water Connection	\$0					\$0	\$0	\$0
Water Depreciation	\$1,491,750					\$470,000	\$470,000	\$2,890,000
Water Debt Service Fund	\$852,500					\$550,000	\$0	\$0
Debt Financing Proceeds	\$0					\$0	\$0	\$0
Funding To be Pursued	\$1,400,000					\$5,788,000	\$1,990,741	\$19,085,811
<b>TOTAL</b>	<b>\$8,362,000</b>					<b>\$9,838,000</b>	<b>\$3,564,741</b>	<b>\$23,460,811</b>





# Capital Improvement Program

Proposed FY 21-22 Budget Projects in Progress

**The following projects were budgeted for FY 20-21, and will still be in progress at the start of the new fiscal year.**

## **STREET RECONSTRUCTION, OVERLAYS AND CHIP SEALS**

- **2021 SLURRY SEAL PROJECT**

The City will receive bids on June 8, 2021, to install a Type II asphalt slurry on the following streets:

Yosemite Avenue from Mitchell Ave. to Campbell Ave,

Elisabeth St. from California St. to Hwy 120,

Brayton Ave. from California St. to Hwy 120,

Fisk Ave. between California St. and First St.

Bonds Court, Lydia Street and Lydia Court

Dent Street from California St.

Sierra Dr. from Hwy 120 to Miller Ave.

Stanislaus St. from Hwy 120 to Miller Ave.

California St. from McHenry Ave. to Croce Dr.

Sultanna Wy., Rhine Ct., Valdapena Ct., Alcante Ct. and Riesling Wy.

The project will include street sweeping, payment overlay of an asphalt mix with sand and stiping replacement, and hydrant markings.

- **DAVID DRIVE AND COLEY AVENUE WATER LINE REPLACEMENT AND STREET RECONSTRUCTION**

The City has experienced several water system failures on David Drive and Coley Avenue due the age and type of asbestos cement water line (Transite). Due to poor condition of the roadway and previous repairs and the pavement destruction during the new waterline installation it is recommended to grind and overlay the asphalt pavement after the waterline is installed. The design has been completed and will be out to bid in June 2021 for construction in August 2021.

- **WELL # 1A CONSTRUCTION OF NEW WELL**

Funding is expected approval in July 2021, Based on the Water System Evaluation prepared by Black Water Consulting Engineers, Inc. Due to the age of Well No. 1 and currently nitrate issues it is recommended to destroy the well or find other suitable uses, Construct a New Well and disconnection of the existing GAC Filters. Well No. 1 site has available space to drill a replacement well on the southeast end of the property. The disconnection of the GAC filters will increase operation and efficiency as there will be less maintenance required on the additional equipment and one less process to pump through to supply water to the distribution system. The installation of new standby diesel generator set (sized for capacity)

- **SEWER TRUNK LINE REHABILITATION – PHASE 2.**

The route for the second phase of the sanitary sewer trunk main replacement project has been selected. The alignment will follow along Meyers Avenue from the SSJID canal to McHenry Avenue. This route has been selected to avoid conflicts with the existing line, PGE Gas lines, UP Railroad, and the City's industrial waste line as well as utilize existing rights of way. The plans are nearing completion. Coordination with SSJID and San Joaquin County are underway.





# Capital Improvement Program

Proposed FY 21-22 Budget Urban Core Improvements

## FY 20-21

There are currently no Urban Core Improvements projects planned for this fiscal year.

## FY 21-22 and Future Planning

### GATEWAY

Replace Gateway Entry “Peaches & Cream” signage with “Stepping Stone” signage.

Various **GATEWAY** and **DOWNTOWN IMPROVEMENTS** will be planned, designed, and constructed in future years as funding becomes available.

<b>URBAN CORE IMPROVEMENTS</b>						FY	FY	Future
PROPOSED BUDGET FY 2021/2022						2022/2023	2023/2024	Planning
	Total Project Cost	Project Cost (Contractor, Advertise, Misc)	Contract Engineer (Plan documents, inspections)	Public Works Staff Time Credit	Gen. Govt Charge (Admin)	Project Cost	Project Cost	Project Cost
<b><u>GATEWAY IMPROVEMENTS</u></b>								
<b><u>FIRST STREET</u></b>								
First Street Beautification (McHenry to Main)						\$500,000		
<b>TOTAL - URBAN CORE IMPROVEMENTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>

City of Escalon

2060 McHenry Ave

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# Capital Improvement Program

Proposed FY 21-22 Budget Community Buildings and Facilities

## COMMUNITY BUILDINGS AND FACILITIES

### FY 21-22

**POLICE DEPARTMENT BUILDING** - Repaint the exterior of the Police Department.

**COMMUNITY CENTER BUILDING** - Repaint the exterior of the Community Center.

### FY 22-23 and Future Planning

#### **CORPORATION YARD**

Scheduled for future fiscal years is the purchase of land and construction of a new Corporation Yard facility.

#### **CITY HALL/POLICE BUILDINGS**

Repaint the exterior of the City Hall Building

#### **COMMUNITY CENTER**

#### **DEVELOPMENT SERVICES**

File Carousel – Purchase install filing system that original file area was designed for to maximize filing space. Department is currently running out of file space.

**COMMUNITY BUILDINGS AND FACILITIES**

	PROPOSED BUDGET FY 2021/2022					FY	FY	Future
	Total Project Cost	Project Cost (Contractor, Advertise, Misc)	Contract Engineer (Plan documents, inspections)	Public Works Staff Time Credit	Gen. Govt Charge (Admin)	2022/2023	2023/2024	Planning
<b>CORPORATION YARD</b>								
Property Acquisition								\$400,000
New Building Corporation Yard								\$650,000
<b>CITY HALL &amp; POLICE FACILITIES</b>								
File Carousel - Development Services							\$45,000	
Police Department Repaint-stucco	\$15,750	\$15,000	\$0	\$500	\$250			
Civic Center Parking Lot Overlay								
<b>ANIMAL SHELTER FACILITIES</b>								
<b>COMMUNITY CENTER</b>								
Community Center Repaint-stucco	\$14,750	\$14,000	\$0	\$500	\$250			
<b>LIBRARY FACILITY</b>								
<b>TOTAL - COMMUNITY BUILDINGS</b>	<b>\$30,500</b>	<b>\$29,000</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$500</b>	<b>\$0</b>	<b>\$45,000</b>	<b>\$1,050,000</b>



# Capital Improvement Program

Proposed FY 21-22 Budget Streets

## STREETS

### FY 21-22

#### **STREET RECONSTRUCTION, OVERLAYS AND CHIP SEALS**

##### **2021 SLURRY SEAL PROJECT** (carryover from FY 20-21),

The City received bids on June 8, 2021, to install a Type II asphalt slurry on the following streets:

Yosemite Avenue from Mitchell Ave. to Campbell Ave,

Elisabeth St. from California St. to Hwy 120,

Brayton Ave. from California St. to Hwy 120,

Fisk Ave. between California St. and First St.

Bonds Court, Lydia Street and Lydia Court

Dent Street from California St.

Sierra Dr. from Hwy 120 to Miller Ave.

Stanislaus St. from Hwy 120 to Miller Ave.

California St. from McHenry Ave. to Croce Dr.

Sultanna Wy., Rhine Ct., Valdapena Ct., Alcante Ct. and Riesling Wy.

The project will include street sweeping, payment overlay of an asphalt mix with sand and striping replacement, and hydrant markings.

##### **2021-2022 SLURRY SEAL PROJECT**

City staff will continue Type II asphalt slurry and will be evaluating streets to include in the project. The project will include replacement of striping, hydrant markings and street sweeping. Additional streets may be added or some removed based on the current budget and construction costs.

#### **DAVID DRIVE AND COLEY AVENUE WATER LINE REPLACEMENT AND STREET RECONSTRUCTION**

The City has experienced several water system failures on David Drive and Coley Avenue due to the age and type of asbestos cement water line (Transite). Due to poor condition of the roadway and previous repairs and the pavement destruction during the new waterline installation it is recommended to grind and overlay the asphalt pavement after the waterline is installed. The design has been completed and will be out to bid in June 2021 for construction in August 2021.

#### **VINTAGE ESTATES WATERLINE REPLACEMENT AND STREET RECONSTRUCT**

The initial units of Vintage Estates subdivision (Units 1-5) located in the westerly portion of the City were built with asbestos cement water lines. These water lines have potential to introduce asbestos into the water supply as the system ages. These subdivisions were constructed from 1977-1983. Several water system failures have occurred within these streets. This project will continue the City's effort to reduce the number of streets with asbestos waterlines and rehabilitate the failing pavement.

#### **BRENNAN ROAD RECONSTRUCT (HWY 120 TO NORTHERN CITY LIMITS)**

The City is partnering with the County's project for Brennan Road to do a reconstruct on the City's portion.



## **Continue FY 21-22**

### **DAVID DRIVE AND COLEY AVENUE WATER LINE REPLACEMENT AND STREET RECONSTRUCT**

The City has experienced several water system failures on David Drive and Coley Avenue due the age and type of asbestos cement water line (Transite). Due to poor condition of the roadway and previous repairs and the pavement destruction during the new waterline installation it is recommended to grind and overlay the asphalt pavement after the waterline is installed.

### **YOSEMITE AVENUE SIDEWALK PROJECT**

Installation of sidewalks on the south side of Yosemite Avenue and Dent Street to Brayton Avenue. This will complete the sidewalks in their entirety along Yosemite Avenue in front of Dent Elementary School on both sides of the street, providing for safe routes to school.

### **MAIN STREET BIKE & PED IMPROVEMENTS (FIRST STREET TO ST. JOHN)**

The City has received ATP monies to make bike and pedestrian improvements on Main Street between First Street and St. John St. In FY 2021-2022 the project will be in the planning and engineering stages.

### **McHENRY AVENUE SIDEWALK REHABILITATION PROJECT**

Rehabilitation of sidewalks lifted due to trees on McHenry Avenue.

**ULLREY AVE/McHENRY AVE. INTERSECTION IMPROVEMENTS** - In FY 2021-2022 this project will be reviewing the need traffic and need of a traffic signal at Ullrey Ave and McHenry Ave. intersection.

## **FY 22-23 and Future Planning**

### **STREET RECONSTRUCTION, OVERLAYS AND CHIP SEALS**

In future years, funding will be set aside for the rehabilitation or Type II asphalt slurry seal which could include Valdapena Court and Way, Muscat Court, Barbera Court, Riesling Way, Sultana Way, Rhine Court, Alicante Court and Californian Street from Croce to McHenry.

### **GENERAL IMPROVEMENTS**

**SOUTH MCHENRY AVENUE:** This project will widened from two lanes to three lanes from Narcissus Way to Jones Road (3300 lineal feet). The improvements will include pavement widening and curb and gutter on the east side. It is anticipated that no right of way will be required but won't be confirmed until the project is in the design phase

### **TRAFFIC SIGNALS**

**ULLREY AVE. / McHENRY AVE. TRAFFIC SIGNAL** - design and construction of a signal at the intersection of McHenry Avenue and Ullrey Avenue.

**STREETS**

PROPOSED BUDGET FY 2021/2022						FY 2022/2023	FY 2023/2024	Future Planning
	Total Project Cost	Project Cost (Contractor, Advertise, Misc)	Contract Engineer (Plan documents, inspections)	Public Works Staff Time Credit	Gen. Govt Charge (Admin)	Project Cost	Project Cost	Project Cost
<b>RECONSTRUCTS, OVERLAYS &amp; CHIP SEALS</b>								
Carryover FY 20/21								
2020-2021 Various Streets - Slurry Seal- Crack Seal	\$325,800	\$300,000	\$25,000	\$500	\$300			
2021-2022 Various Streets - Slurry Seal- Crack Seal	\$155,750	\$140,000	\$15,000	\$500	\$250			
Carryover FY 20/21								
David Dr. & Coley Ave. Reconstruct	\$531,350	\$500,000	\$30,000	\$1,000	\$350			
Vintage Estate Streets Reconstruction	\$416,350	\$400,000	\$15,000	\$1,000	\$350			
Brennan Road Reconstruct Hwy 120 North to City Limits	\$251,700	\$250,000	\$1,000	\$500	\$200	\$200,000	\$200,000	\$200,000
<b>GENERAL IMPROVEMENTS</b>								
South McHenry Ave(Jones to	\$15,000		\$15,000			\$20,000	\$20,000	\$1,400,000
First Street Bike & Ped Improvements (Main Street to St. John)	\$100,000		\$100,000			\$1,900,000		
McHenry Avenue Sidewalk Rehabilitation	\$14,000	\$8,000	\$0	\$6,000	\$0			
<b>TRAFFIC SIGNALS</b>								
Ullrey Ave/McHenry Intersection Imp.	\$20,000		\$20,000			\$300,000		
Ullrey Ave/McHenry traffic signal						\$650,000		
<b>TOTAL - STREETS</b>	<b>\$1,829,950</b>	<b>\$1,598,000</b>	<b>\$221,000</b>	<b>\$9,500</b>	<b>\$1,450</b>	<b>\$3,070,000</b>	<b>\$220,000</b>	<b>\$1,600,000</b>



# Capital Improvement Program

Proposed FY 21-22 Budget Parks

## PARKS

### FY 20-21

**HOGAN-ENNIS PARK BATHROOM REPLACEMENT** - This project will include the installation a prefabricated bathroom adding an additional stall and sink in both the men and women's restroom, a family restroom and a storage room. Funding from Prop 68 Parks Grant fund will cover \$182, 571 of the cost.

**PLAYGROUND RUBBER/WOOD BARK MAINTENANCE** - This project includes the replacement of rubber or wood bark in various parks.

### FY 22-23 and Future Planning

#### NEIGHBORHOOD PARKS

**ADA-COMPLIANT ACCESS RAMPS** will be built into the play apparatus areas of each of the City's playgrounds not currently so equipped.

#### **HOGAN-ENNIS PARK**

**Phase One – West Parking and Soccer Fields** – development of the west side of newly acquired acres with Soccer Fields, Parking lot, horseshoe pits, basketball courts, restroom, playground equipment and bbq areas.

**Phase Two – East Parking and Baseball/Softball Fields** – development east side of newly acquired acres with baseball/softball fields, concession stand, restrooms, announcer booth, parking lot with drop off area and other amenities including benches, sports lighting and batting cages.

**Phase Three – South Parking and Reconstruction of Softball Fields** – reconfigure current existing parking lot, add additional lot, update current fields, install walkways, update lighting, fencing and other amenities.

Miscellaneous improvements to the neighborhood parks include landscaping, irrigation systems, tables, small children's recreational equipment, fencing, trees, etc.

**PARKS**

	PROPOSED BUDGET FY 2021/2022					FY	FY	Future
	Total Project Cost	Project Cost (Contractor, Advertise, Misc)	Contract Engineer (Plan documents, inspections)	Public Works Staff Time Credit	Gen. Govt Charge (Admin)	2022/2023	2023/2024	Planning
<b>NEIGHBORHOOD PARK IMPROVEMENTS</b>								
<b>Hogan-Ennis Community Park</b>								
Parking lot Crack Seal/Restripe						\$12,000		
Bathroom Replacement	\$404,800	\$397,300	\$2,000	\$5,000	\$500			
Phase One								
West Parking & Soccer Fields								\$4,921,707
Phase Two								
Baseball/Softball Fields & Features								\$4,218,968
East Parking								\$874,775
Phase Three								
South Parking & Restroom Replacement								\$1,125,325
Reconstruction of Softball Fields								\$2,097,036
<b>Neighborhood Parks</b>								
Playground Equipment Maintenance								\$50,000
ADA-Compliant Access Ramps								
Playground Rubber/Wood Bark Maintenance	\$10,500	\$7,000	\$0	\$3,500	\$0			
<b>TOTAL - PARKS</b>	<b>\$415,300</b>	<b>\$404,300</b>	<b>\$2,000</b>	<b>\$8,500</b>	<b>\$500</b>	<b>\$12,000</b>	<b>\$0</b>	<b>\$13,287,811</b>

City of Escalon

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# Capital Improvement Program

Proposed FY 21-22 Budget Water

## WATER FY 21-22

**WELL # 1A CONSTRUCTION OF NEW WELL** - based on the Water System Evaluation prepared by Black Water Consulting Engineers, Inc. Due to the age of Well No. 1 and currently nitrate issues it is recommended to destroy the well or find other suitable uses, Construct a New Well and disconnection of the existing GAC Filters. Well No. 1 site has available space to drill a replacement well on the southeast end of the property. The disconnection of the GAC filters will increase operation and efficiency as there will be less maintenance required on the additional equipment and one less process to pump through to supply water to the distribution system. The installation of new standby diesel generator set (sized for capacity)

### **WELL ABANDONMENT WELL #6**

The City received bids on June 2, 2020 to replace an existing AC (Transite) waterline in Walnut Avenue. The waterline has required several repairs within the past several years and needs replacement. The project will also grind and overlay the roadway with new asphalt.

**GENERATOR UPGRADE AT EACH WELL SITE** - Upgrades to generators at Well Site #3

### **VINTAGE ESTATES WATERLINE REPLACEMENT AND STREET RECONSTRUCT**

The initial units of Vintage Estates subdivision (Units 1-5) located in the westerly portion of the City were built with asbestos cement water lines. These water lines have potential to introduce asbestos into the water supply as the system ages. These subdivisions were constructed from 1977-1983. Several water system failures have occurred within these streets. This project will continue the City's effort to reduce the number of streets with asbestos waterlines and rehabilitate the failing pavement.

### **DAVID DRIVE AND COLEY AVENUE WATER LINE REPLACEMENT AND STREET RECONSTRUCT**

The City has experienced several water system failures on David Drive and Coley Avenue due to the age and type of asbestos cement water line (Transite). Due to poor condition of the roadway and previous repairs and the pavement destruction during the new waterline installation it is recommended to grind and overlay the asphalt pavement after the waterline is installed.

**WATER METER REPLACEMENT** This project has been included in the energy lease program. Lease payments will be paid using the annual allocation of meter replacement funded through rates to support a city-wide meter switch over to radio read meters through financing. This will assist in reducing the man hours that it takes to do meter reads every other month.

**WATER VALVE REPLACEMENT** - there are approximately seven existing water valves that do not function properly. The valves are necessary to allow for isolation of sections of the water system. In addition, there are valves that are missing or were never installed at fire hydrants. The hydrant valves are necessary in order to shut the water off should the hydrant be damaged or require maintenance.

## FY 22-23 and Future Planning

**TRANSITE PIPE WATER MAIN REPLACEMENT PROGRAM:** Various water mains and valves will be systematically replaced as required by the water master plan.

**WATER TANK INTERIOR/EXTERIOR RECOAT** – This project will have the inside of the water tank on Roosevelt Avenue inspected and recoated as necessary.

### Continue FY 22-23 and Future Planning

#### MASTER PLAN IMPROVEMENTS

**SSJID Surface Water Project** - Following the concepts outlined in our Water Master Plan, the City will build water production and storage projects as required by growth and need, and in conjunction with ongoing Development. Funds are anticipated to be set aside in the future for these projects, and for our buy-in to the SSJID Surface Water Project and to augment our transition from wellwater to a mixture of City of Escalon wellwater and SSJID surface water.

#### New MUNICIPAL WELL NO. 11:

- Complete Design & Construction of new City MUNICIPAL WELL NO. 11 within Liberty Business Park.
- Complete planning, design, and construction of TRANSMISSION WATER MAIN from Municipal Well No. 11 to water system.

<b>WATER</b>						FY	FY	Future
PROPOSED BUDGET FY 2021/2022						2022/2023	2023/2024	Planning
	Total Project Cost	Project Cost (Contractor, Advertise, Misc)	Contract Engineer (Plan documents, inspections)	Public Works Staff Time Credit	Gen. Govt Charge (Admin)	Project Cost	Project Cost	Project Cost
<b>WELLS</b>								
Municipal Well No. 1-A New Well	\$852,500	\$700,000	\$150,000	\$1,500	\$1,000	\$550,000		
Well Abandonment Well #6	\$30,500	\$25,000	\$5,000	\$500	\$0			
Generator Upgrade at each Well Site	\$313,000	\$310,000	\$2,500	\$500	\$0	\$334,000	\$322,741	
<b>LINE REPLACEMENT</b>								
Carryover FY 20/21 AC(Transite) Water Main Replacement David Drive and Coley Ave.	\$539,000	\$500,000	\$35,000	\$2,500	\$1,500	\$370,000	\$370,000	\$2,590,000
AC(Transite) Water Main Replacement Vintage Estates	\$539,000	\$500,000	\$35,000	\$2,500	\$1,500	\$100,000	\$100,000	\$300,000
<b>GENERAL IMPROVMENTS</b>								
Water Valve Replacement	\$70,250	\$60,000	\$10,000	\$250	\$0			
<b>SURFACE WATER TREATMENT PLANT</b>								
Pipeline Extension to WTP Turnout Phase I						\$1,782,000		
Pipeline Extension to WTP Turnout Phase II							\$1,782,000	
Tank/Booster Pump Station								\$2,500,000
Pipeline to existing system								\$943,000
<b>TOTAL - WATER</b>								
	\$2,344,250	\$2,095,000	\$237,500	\$7,750	\$4,000	\$3,136,000	\$2,574,741	\$6,333,000

City of Escalon

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# Capital Improvement Program

Proposed FY 21-22 Budget Sewer

## SEWER

### FY 21-22

**SEWER TRUNK LINE REHABILITATION – PHASE 2.** This phase of the project will be from the SSJID canal to McHenry Avenue at Meyers Avenue. This sanitary sewer replacement project will follow the existing alignment along the railroad tracks and orchard. The pipe is a very aged concrete pipe with crack failures and erosion damage. It is the intent to replace the existing 14-inch concrete pipe with 24-inch PVC. The alignment will follow along Meyers Avenue from the SSJID canal to McHenry Avenue. This route has been selected to avoid conflicts with the existing line, PGE Gas lines, UP Railroad, and the City's industrial waste line as well as utilize existing rights of way. The plans are nearing completion. Coordination with SSJID and San Joaquin County are underway.

**CARIGANE LIFT STATION IMPROVEMENTS** - There are several improvements necessary for continued operation of the lift station. The electrical system needs updating as well as pump upgrades.

**LILLIAN AVENUE SEWER LINE IMPROVEMENT** - The existing sanitary sewer line that serves eight parcels on Escalon Avenue between Lilian Avenue and La Mesa Street was installed under buildings, sheds, trees and other surface improvements. The sewer line is undersized and obstructed and needs to be replaced. City staff are reviewing several options for rehabilitation or replacement of the existing line.

**INDUSTRIAL TREATMENT POND SLUDGE REMOVAL** - Annual removal of sludge from three (3) of the four (4) treatment ponds.

**WASTEWATER TREATMENT PLANT UPDGRADE ENIGINEERING PLANS** This project is the hiring of an engineer to complete the engineered design documents for the upgrade of the wastewater treatment plant.

### FY 22-23 and Future Planning

#### SEWER PIPELINES, PUMPS, AND EQUIPMENT

**SEWER TRUNK LINE REHABILITATION – PHASE 3.** Phase 3 of the sanitary sewer replacement will be in McHenry Avenue from Meyers Avenue to the new existing sewer line just northerly of Narcissus Way. There are several conflicts with replacing the pipe in place due to the proximity of PG& E joint poles, railroad right of way, industrial waste line and several gas lines. The design will consider moving the sewer line to the easterly side of the roadway prior to the McHenry widening project.

**HEADWORKS GRINDER/BALER ASSEMBLY** – Currently gross influent solids are reduced by the use of a Muffin Monster inline grinder at the McHenry Lift Station. There is currently no grit removal or screening of the raw wastewater prior to the treatment ponds. The accumulation of rags and inert solids have the potential to foul pumps and aerators creating an increased maintenance cost to the operation of the treatment ponds. The installation of a grinder and mechanical screen will assist in the removal of solids.



**INTERCONNECT PIPING & VALVING** – engineer and scope new piping between domestic percolation ponds to allow more flexibility of flow between ponds. Provide the ability to allow flow from the domestic treatment ponds to go into more than just one pond.

**VACTOR DUMP STATION** is needed to receive debris from the truck vacuuming operations. This will consist of a concrete pit with screens that will allow the Vactor truck to dump solids and liquid waste safely in the treatment pond.

**SEWER PIPELINE REHABILITATION** continual evaluation of pipeline for maintenance or replacement within city limits.

<b>SEWER</b>						FY	FY	Future
PROPOSED BUDGET FY 2021/2022						2022/2023	2023/2024	Planning
	Total Project Cost	Project Cost (Contractor, Advertise, Misc)	Contract Engineer (Plan documents, inspections)	Public Works Staff Time Credit	Gen. Govt Charge (Admin)	Project Cost	Project Cost	Project Cost
<b>SEWER PIPELINES, PUMPS AND EQUIPMENT</b>								
Upstream McHenry Sewer Trunkline Rehab Phase II	\$1,654,500	\$1,500,000	\$150,000	\$3,000	\$1,500			
Upstream McHenry Sewer Trunkline Rehab Phase III	\$0	\$0	\$0	\$0	\$0	\$2,255,000		
Lift Station Improvements - Carigane	\$80,750	\$75,000	\$5,000	\$500	\$250	\$65,000	\$70,000	\$75,000
Sewer Line Improvement - Lillian Ave.	\$225,750	\$200,000	\$25,000	\$500	\$250	\$250,000	\$275,000	\$300,000
<b>WWTP GROUNDS/PONDS</b>								
Headworks Grinder/Baler Assembly	\$0	\$0	\$0	\$0	\$0			
Pond Sludge Removal & Maintenance	\$350,500	\$350,000	\$0	\$250	\$250	\$360,000	\$360,000	\$360,000
Interconnect Piping & Valving	\$0	\$0	\$0	\$0	\$0			\$385,000
Roadway and Berm Improvements	\$0	\$0	\$0	\$0	\$0	\$60,000	\$65,000	\$70,000
WWTP Upgrade Engineering Plans	\$1,400,000	\$0	\$1,400,000	\$0	\$0			
<b>TOTAL - SEWER</b>	<b>\$3,711,500</b>	<b>\$2,125,000</b>	<b>\$1,580,000</b>	<b>\$4,250</b>	<b>\$2,250</b>	<b>\$2,990,000</b>	<b>\$770,000</b>	<b>\$1,190,000</b>

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# Capital Improvement Program

Proposed FY 21-22 Budget Storm Drain

## STORM DRAIN

FY 21-22

### SSJID SCADA flow measurement

The storm water discharge agreement with SSJID requires that the City install flow-monitoring systems on their “B” irrigation line. The purpose of the flow monitoring is to control the City storm water discharge at a time when the SSJID system does not have sufficient capacity to manage additional flows. This project will require the installation of flow measurement equipment and connect the data to the City’s existing SCADA system. Reporting this data to SSJID is required.

FY 22-23 and Future Planning

### STORM DRAIN COLLECTION SYSTEM IMPROVEMENTS

### LIFT STATIONS/DRAIN INLETS

- Rehabilitation of drain inlets and curbs/gutters at various locations throughout the City is a continuous process that will remain on-going.

<b>STORM DRAIN</b>						FY	FY	Future
PROPOSED BUDGET FY 2021/2022						2022/2023	2023/2024	Planning
	Total Project Cost	Project Cost (Contractor, Advertise, Misc)	Contract Engineer (Plan documents, inspections)	Public Works Staff Time Credit	Gen. Govt Charge (Admin)	Project Cost	Project Cost	Project Cost
<b>STORM DRAIN COLLECTION SYSTEM IMPROVEMENTS</b>								
Rehabilitaiton of Drain Inlets (on-going)						\$80,000		\$0
<b>LIFT STATIONS</b>								
Telemetry Upgrades (SSJID stations)	\$30,500	\$25,000	\$5,000	\$250	\$250	\$50,000		
<b>TOTAL - STORMS</b>	\$30,500					\$130,000	\$0	\$0